



NOTICE OF MEETING

Alexandra Palace and Park Board

TUESDAY, 18TH OCTOBER, 2011 at 19:30 HRS - THE LONDESBOROUGH ROOM,
ALEXANDRA PALACE, ALEXANDRA PALACE WAY, WOOD GREEN, LONDON N22.

Councillors:

Cllrs Cooke (Chair), Hare, Peacock, Scott, Stewart (Vice-Chair), Waters, and Williams

Non-voting representatives: Mr C Marr, Ms V Paley & Mr N Willmott.

Observer: Mr D. Liebeck (Chair, Alexandra Park and Palace Advisory Committee).

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **WELCOME OF NEW CHIEF EXECUTIVE BY CHAIR**
3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 14 & 20 below)

4. **DECLARATIONS OF INTERESTS**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION

6. TO NOTE THE APPOINTMENT OF 3 MEMBERS OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE TO THE BOARD

To note the appointment of the 3 Consultative Committee representatives to the Board in a non-voting capacity.

7. GOVERNANCE UPDATE (PAGES 1 - 24)

Report of the Interim General Manager - Alexandra Palace - To report back on progress in the areas of structural changes to streamline processes and systems, the review of the APP Statutory Advisory Committee (APPAC) and Consultative Committee (APPCC), and policy and procedure, to be incorporated in the Trust's governing documents (the Trustee Handbook).

8. FINANCE UPDATE (PAGES 25 - 30)

Report of the Head of Finance – Alexandra Palace – To present the results against budget for the period ending 31st August 2011 and the reforecast to year end.

9. UPDATE ON CARPARK CHARGING POLICY (PAGES 31 - 34)

Report of the Managing Director – Alexandra Palace Trading Limited - To advise on progress made into the potential instigation of car park charging at Alexandra Palace, and of indicative timeframes and consultation methods for this activity.

10. REGENERATION UPDATE - TO FOLLOW

Report of the Interim General Manager – Alexandra Palace – To report back to the Board on progress made by the Alexandra Park & Palace Regeneration Working Group (APPRWG) since the last Board meeting on the 21 June 2011 and the main activities in relation to Stage 2 - Concept Planning, and also to update the Board regarding preliminary discussions with the Heritage Lottery Fund (HLF) and English Heritage (EH) in relation to funding.

11. CAPITAL WORKS UPDATE AND CAPITAL BID (PAGES 35 - 42)

Report of the Interim General Manager – Alexandra Palace - To update the Board on the progress of 2011-12 Capital Projects, and advise on the proposed further 2012-13 Capital Bid to the Council.

12. BBC 75TH ANNIVERSARY EVENT (PAGES 43 - 46)

Report of the Managing Director – Alexandra Palace Trading Limited - To update the Board on the objectives and plans for the events to celebrate the 75th anniversary of the first public television broadcast from Alexandra Palace and the 'birth' of the BBC.

13. MINUTES (PAGES 47 - 88)

- i. To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 21 June, and 21 July 2011 as an accurate record of the proceedings;
- ii. To receive and consider the minutes of the informal joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 13 September 2011 (see attached Appendix A1).
- iii. To receive the minutes of the Alexandra Palace and Park Consultative Committee held on 21 July, and 6 September 2011, and to consider any recommendations from that Committee (see attached Appendix B1 & B2), and to receive the minutes of the Alexandra Park and Palace Advisory Committee held on 13 September 2011, and to consider any recommendations from that Committee (see attached Appendix C & C1);

14. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

15. EXCLUSION OF THE PUBLIC AND PRESS

Items 16 17& 18 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

16. FINANCE UPDATE (PAGES 89 - 94)

Report of the Head of Finance – Alexandra Palace

17. CONSIDERATION OF OUTCOME OF LB HARINGEY STANDARDS COMMITTEE DETERMINATION HEARING (PAGES 95 - 120)

Report of the Interim General Manager – Alexandra Palace

18. MINUTES (PAGES 121 - 138)

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 21 June, and 21 July 2011 as an accurate record of the proceedings

19. EXEMPT ACTION TAKEN UNDER DELEGATED AUTHORITY BY THE CHAIR (PAGES 139 - 140)


To note the exempt action taken by the Chair during the period June to September 2011

20. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

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10 October 2011

Alexandra Palace & Park Board	on 18 th October 2011
Report Title: Governance Update	
Report of: Andrew Gill, Interim General Manager, Alexandra Palace & Park Charitable Trust	
<p>1. Purpose</p> <p>1.1 To report back on progress, following previous resolutions of the Board in the areas of;</p> <ul style="list-style-type: none"> a) Structural changes to streamline processes and systems - the review of the APP Statutory Advisory Committee (APPAC) and Consultative Committee (APPCC). b) Policy and Procedure, to be incorporated in the Trust's governing documents (the Trustee Handbook). <p>It is envisaged that this shall be the last Governance Update report until such time as the Board considers matters deemed appropriate to refer by the Chief Executive (Alexandra Park & Palace).</p>	
<p>2. Recommendations</p> <p>2.1 That the Board notes the progress made towards streamlining the committee structure at Alexandra Park & Palace.</p> <p>2.2 That the Board considers the proposed amendment by the CC and SAC to the Constitution of the Consultative Committee to allow the membership of the CC to decide the Chair of that committee.</p> <p>2.3 That, pending its approval of the amendment to the Constitution of the Consultative Committee, the Board delegates to the Committee Clerk in consultation with the Chief Executive (Alexandra Park & Palace);</p> <ul style="list-style-type: none"> 2.3.1 The precise wording of the amendment to the Constitution 2.3.2 Obtaining Full Council approval to the amendment to the Constitution <p>2.4 That the Board considers and adapts or otherwise amends the draft Anti Bribery Policy.</p> <p>2.5 That the Board considers and adopts or otherwise amends the draft Whistleblowing Policy.</p>	
<p>Report Authorised by: Andrew Gill, Interim General Manager </p>	
<p>Contact Officer: Andrew Gill, Interim General Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 4340.</p>	
<p>3. Executive Summary</p> <p>3.1 This report updates the Board on progress in implementing its previous resolutions on Governance and Future Vision and seeks approval to two new policies for incorporation</p>	

in governing documentation.

3.2 The new Chief Executive Officer Duncan Wilson OBE has been appointed and will be formally welcomed by the Board at this meeting. The Interim General Manager is in the process of handing over to Mr Wilson.

3.3 Progress has been made towards streamlining the committee structure at Alexandra Park and Palace and reducing the number of Committee meetings requiring the attendance of Members and volunteers and the support of officers.

3.4 This report details the above progress and asks the Board to consider an amendment to the Constitution of the Consultative Committee for subsequent approval by Full Council.

3.5 Appended to this report are two draft procedures which the Board is asked to consider and either adopt or amend; a Whistleblowing Policy and an Anti Bribery Policy

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 Resolutions made by the Board at previous meetings during 2010 and 2011.

5. Local Government (Access to Information) Act 1985

5.1 N/A

6. Appendices

Appendix 1 – Constitution of the Alexandra Park and Palace Consultative Committee

Appendix 2 – Draft Whistleblowing Policy

Appendix 3 – Anti Bribery Policy

7. Description

7.1 The Board has received a number of reports at its past meetings concerning matters arising from its Review of Governance and Future Vision, including a review of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committee, and new governance arrangements detailed in its Trustee handbook.

7.2 Since the last meeting of the Board on 21 July 2011 work by volunteers and officers on implementing the Board's resolutions in these matters has continued.

7.3 At its meeting on 28 March 2011 the Board received a report on Executive Restructuring and the Board approved the initial process for the appointment of a new Chief Executive for Alexandra Park and Palace. The new Chief Executive Officer Duncan Wilson OBE has been appointed and will be formally welcomed by the Board at this meeting.

7.4 The Interim General Manager has been asked to handover to Mr Wilson during October and Mr Gill will be leaving the employ of Haringey Council at the end of October 2011.

7.5 It is envisaged that this shall be the last Governance Update report until such time as the Board considers matters deemed appropriate to refer by the Chief Executive (Alexandra Park & Palace).

7.6 Structural changes to streamline processes and systems

- 7.6.1 At its meeting on 15 February 2011 the Board resolved that approval be given in principle to the adoption of a two-stage process with stage one the immediate implementation of a joint Alexandra Park and Palace Statutory Advisory Committee, and Alexandra Palace and Park Consultative Committee (Model 1) and stage two a reconstituted Alexandra Park and Palace Statutory Advisory Committee (Model 2).
- 7.6.2 The Board instructed the Interim General Manager to investigate the practicalities of having a single SAC and CC and to seek legal and Charity Commission advice in order to advise further on this matter. Those tasks have been completed and reported to Board Members in their capacity as members of the Consultative Committee.
- 7.6.3 Various meetings have been held during the summer of the Consultative Committee Working Group and representatives of the SAC, with the Chair of the Board and the IGM attending as appropriate and invited.
- 7.6.4 The Consultative Committee Working Group submitted its proposals to the Chair on 19 July 2011. The IGM advised that the proposals, while compromised in that they do not achieve a single committee, represented the best way forward under the current legal and committee framework. The result would be one evening of meetings that achieved Model 1 and went as far as possible within the current legislative framework to achieving Model 2.
- 7.6.5 While the Chair of the Board would have preferred one committee, he expressed his satisfaction with the outcome of the Review and his thanks and great appreciation of the work put in by the Working Group's members and its Chair, Mr Colin Marr.
- 7.6.6 The Consultative Committee (at its meeting on 6th September 2011) agreed the following recommendations of the Consultative Committee Working Group, (which met on Monday 18th June 2011) as a way forward for the Joint SAC/CC:
- In the spirit of building on what has already been achieved, there are further improvements to the joint meeting arrangements that could be made. See below:
 - Retain the joint meeting approach, but structure the meeting as effectively two separate meetings held consecutively in sequence, first the CC followed by the SAC.
 - The agenda could be common for both parts.
 - Councillor trustee members of the CC should attend and take part in the first meeting just as they would for the CC now. SAC members could be involved in the first meeting as participating but non-voting observers.
 - For the second part, which would be ring-fenced as formal SAC, members of the CC could attend as non participating observers.
 - Chairman of the SAC would be as of now, and chairman of the CC would be decided by the membership.

- 7.6.7 The Advisory Committee agreed the same recommendations at its meeting on 13th September 2011, which was preceded by the third 'Joint Meeting'.
- 7.6.8 In the spirit of co-operation and transparency that has been apparent throughout this review, it was suggested that it may be possible for the Chair of CC to be someone other than the Chair of the Board.
- 7.6.9 The Char of the Board indicated his willingness for this to be the case and the IGM was asked by the Committees to put to the Board the question of which person could chair the Consultative Committee.
- 7.6.10 The Constitution of the Consultative Committee (attached at appendix 1) states;
- (i) The Chair of the Consultative Committee shall be the person for the time being holding office of Chair of the Alexandra Palace and Park Board.
- 7.6.11 The suggestion is that the Board approves the proposal by the SAC and CC that the Chair of the CC be decided by its membership. If the Board is minded to accept the proposal then the CC Constitution would be suitably amended to reflect this.
- 7.6.12 The Committee Clerk will be able to advise the Board on the precise process and the Board may wish to delegate the wording of the amendment to the Committee Clerk in consultation with the Chief Executive (Alexandra Park & Palace)
- 7.6.13 The Board's proposed amendment would need to be ratified by full Council and again the Board may chose to delegate this to the Committee Clerk in consultation with the Chief Executive (Alexandra Park & Palace).

7.7 Policy and Procedure

- 7.7.1 **Adoption of a Whistleblowing Policy.** While the Trust has hitherto informally relied on the guidance contained in the Council's Whistleblowing Policy, it has not formally adopted such a policy.
- 7.7.2 The adoption of a Whistleblowing Policy is recommended as part of the NCVO Code of Good Governance as part of a charity's supporting documentation.
- 7.7.3 Attached at appendix 2 is a draft Whistleblowing Policy which the Board is asked to consider and to either adopt or amend.
- 7.7.4 Subject to approval, the Whistleblowing Policy would be incorporated in the Trust's Staff handbook and be placed in the Trustee Handbook and on the Governance page on the Alexandra palace web site.

7.7.5 Adoption of an Anti Bribery Policy

7.7.6 As Board Members will be aware, the Bribery Act came into force on 1st July 2011. The Act places certain responsibilities on employers to prevent bribery in the workplace and introduces penalties for those organisations where such behaviour is condoned.

7.7.7 Bribery is, in the conduct of the Company or Trust's business, the offering or accepting of any gift, loan, payment, reward or advantage for personal gain as an encouragement to do something which is dishonest, illegal or a breach of trust.

7.7.8 The Trust and APTL have implemented an Anti Bribery Policy at operational level and all staff have been informed of this but the Policy has not yet been approved and formally adopted by the Board.

7.7.9 Attached at appendix 3 is the current Anti Bribery Policy which the Board is asked to consider and to either adopt or amend.

7.7.10 Subject to approval, the Anti Bribery Policy would be incorporated in the Trust's Staff handbook and be placed in the Trustee Handbook and on the Governance page on the Alexandra palace web site.

Consultation

7.1 There has been no specific consultation on this report beyond the liaison with the APP Statutory Advisory Committee, APP Consultative Committee and the Consultative Committee Working Group.

8 Recommendations

8.1 That the Board notes the progress made towards streamlining the committee structure at Alexandra Park & Palace.

8.2 That the Board considers the proposed amendment by the CC and SAC to the Constitution of the Consultative Committee to allow the membership of the CC to decide the Chair of that committee.

8.3 That, pending its approval of the amendment to the Constitution of the Consultative Committee, the Board delegates to the Committee Clerk in consultation with the Chief Executive (Alexandra Park & Palace);

- The precise wording of the amendment to the Constitution
- Obtaining Full Council approval to the amendment to the Constitution

8.4 That the Board considers and adapts or otherwise amends the draft Anti Bribery Policy.

8.5 That the Board considers and adopts or otherwise amends the draft Whistleblowing

9 Legal Implications

- 9.1 The Trust's Solicitor's had no comment on this report.
- 9.2 The Council's Acting Head of Legal Services has been consulted in the preparation of this report, and comments as follows.
- 9.3 With regard to the recommendation to amend the Constitution of the Consultative Committee to facilitate the possibility of someone other than the Chair of the Board also being the Chair of that Committee, no direct legal issues arise. However, any change should still preserve the objective within the Committee's Constitution "To promote better understanding between the Board of Trustees, the Palace management and local organisations". See Appendix 1 at page 7.
- 9.4 With regards to the Whistleblowing and Bribery policies, the Council's Acting Head of Legal Services understands that the same follows the Council's and, the main points of the CIPFA best practice guidance, respectively.

10 Financial Implications

- 10.1 There are no financial implications arising from the matters covered in this report beyond the usual officer time in implementing the Board's resolutions.
- 10.2 The London Borough of Haringey Chief Finance Officer notes the contents of this report and welcomes the introduction of the two policies.

10.3 Use of Appendices/Tables/Photographs

- 10.3.3** Appendix 1 – Constitution of the Alexandra Park and Palace Consultative Committee
- 10.3.4** Appendix 2 – Draft Whistleblowing Policy
- 10.3.5** Appendix 3 – Anti Bribery Policy

APPENDIX 1

London Borough of Haringey Alexandra Park and Palace Charitable Trust

ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

CONSTITUTION

1. OBJECT

1. To give representatives of appropriate local and national organisations the opportunity of full discussion on general matters affecting Alexandra Palace and Park.
2. To give the Board of Charity Trustees the opportunity of discussion and explaining to the organisations matters affecting the overall policy and efficient management of Alexandra Palace and Park.
3. To promote better understanding between the Board of Trustees, the Palace management and local organisations.
4. To enable appropriate local (and national) organisations to participate in decisions of direct concern to them.
5. To further the Alexandra Palace and Park as a conservation area.

2. CONSTITUTION

1. TITLE

The Committee shall be called "The Alexandra Palace and Park Consultative Committee".

2. ORGANISATION

(a) Membership

- (i) The Board of Charity Trustees shall be the representatives of the Charitable Trust.

(ii) Organisations which fulfil the criteria set out in sub-paragraphs

(a) to (e) below shall be eligible to apply for membership of the

Consultative Committee. Such application shall be made to the

Alexandra Palace and Park Board for approval.

(a) Local residents associations, properly constituted, whose membership includes at least 50 households resident within Alexandra, Bounds Green, Fortis Green, Hornsey, Muswell Hill and Noel Park Wards of the London Borough of Haringey.

(b) Local organisations which are not residents associations but which demonstrate a sufficient interest in the Palace as an historic building or an interest in the use of the Palace and Park for leisure and recreation purposes or an interest in the dissemination of information about the Palace and Park.

(c) National organisations which demonstrate a sufficient interest as defined in (b) above.

(d) Lessees for the time being of the London Borough of Haringey within the Alexandra Palace and Park; and

(e) Trade Unions representing staff employed by the London Borough of Haringey at Alexandra Palace and Park.

(iii) Where an organisation has been accepted for membership of the Consultative Committee it shall be entitled to nominate a representative as follows:

(a) Local and national organisations – One named representative with full voting powers.

(b) Lessees – One named non-voting representative

(c) Trade Unions – One named representative with full voting powers.

- (iv) There shall not be more than 30 associations appointed to membership of the Consultative Committee at any one time.
- (v) For the avoidance of doubt it is hereby declared that:
 - (a) Where a Charity Trustee ceases to hold that position he/she shall cease to be a Member of the Consultative Committee and their successor shall automatically become a Member.
 - (b) Where a lease has come to an end by effluxion of time or otherwise the lessee shall no longer be entitled to membership of the Consultative Committee; and
 - (c) Where any person ceases to be the duly appointed representative of a local or national organisation, lessee or Trade Union, she/he shall not be entitled to membership of the Committee and the organisation shall be entitled to nominate a successor.
- (vi) Membership of the Consultative Committee from residents and local organisations shall be elected following nomination by voting at their A.G.M or at a general meeting to which all paid up membership is invited.
- (vii) Organisations accepted for membership of the Consultative Committee shall notify the Secretary of the name of their representative and deputy before the first Consultative Committee meeting of each Municipal Year. If for any reason neither the representative nor the deputy can attend a meeting of the Consultative Committee the organisation shall, wherever possible, inform the Secretary to the Consultative Committee before the meeting of the name of the person representing them.
- (viii) In the event of a vacancy arising, whether by resignation, removal or otherwise, applications for membership to fill the vacancy shall be considered within six weeks or as soon as reasonably possible thereafter.

- (ix) Organisations accepted for membership of the Consultative Committee shall, if requested by the Secretary, supply information concerning their membership, constitution and activities. Such information will usually be requested to be submitted not later than one month before the first meeting of the Consultative Committee in each Municipal Year. When requested, organisations should provide summaries of their objectives in relation to the running and any future developments at the Palace and Park.

(b) Chair

- (i) The Chair of the Consultative Committee shall be the person for the time being holding office of Chair of the Alexandra Palace and Park Board.
- (ii) In the event of the Chair not being present at the meeting, the Consultative Committee shall elect a Chair for the meeting.

(c) Deputies

Any Member of the Consultative Committee unable to attend a meeting may be represented at that meeting by a duly qualified deputy, provided that such Member or the deputy gives notice to the Secretary before the meeting.

(d) Secretary

The Head of Local Democracy and Member Services or their representative shall be the Secretary to the Consultative Committee.

(e) Officers

Officers of the Charity shall attend meetings of and give advice to the Consultative Committee at the invitation of the Chair.

3. REPRESENTATION ON THE ALEXANDRA PALACE AND PARK BOARD

The Consultative Committee shall nominate three of its Members by majority vote of all Members present at the Consultative Committee, to act as representatives on the Board, without voting powers, but with an obligation to report the views of the Consultative Committee to the Board and decisions of the Board to the Consultative Committee.

4. TERMS OF REFERENCE

The Consultative Committee shall be primarily consultative in nature. Every aspect of Alexandra Palace and Park shall be open to discussion and consideration by the Consultative Committee.

5. RULES

- (i) The Consultative Committee shall meet at least three times a year, but a special meeting shall be called by the Secretary within seven days of receipt by him/her of a requisition signed by the Chair or on behalf of a majority of Member organisations, that meeting to be held within three weeks of receipt of the requisition.
- (ii) All meetings of the Consultative Committee shall be open to the press and public unless otherwise agreed by the Consultative Committee.
- (iii) Any Member of the Consultative Committee may request an item to be placed on the agenda for the next meeting. The matters to be discussed at a meeting of the Consultative Committee shall be determined by the Chair and stated upon the notice summoning the meeting. At the conclusion of each meeting the Chair

may permit questions or comments upon matters of which notice has not been given provided they do not require a substantial decision from the Consultative Committee at that meeting and provided this could not more conveniently be referred to the next meeting. Individual management matters shall not be brought to the Consultative Committee unless the organisation concerned has first raised the matter with the General Manager, Alexandra Palace without satisfactory results.

- (iv) Meetings shall normally be held at Alexandra Palace and shall commence at 7.30 pm and terminate by 9.30 pm.
- (v) There shall be minutes taken of all meetings of the Consultative Committee for circulation to all Members of the Consultative Committee. The Minutes shall be submitted to the next or subsequent meeting of the Consultative Committee. Any recommendations shall be submitted to the Alexandra Palace and Park Board.
- (vi) Recommendations shall be arrived at only by agreement of a majority of Members entitled to vote. Voting shall normally be by show of hands.
- (vii) Any matter not provided in the rules and any question of interpretation shall be determined by the Alexandra Palace and Park Board.
- (viii) This Constitution as amended came into force on 24 November 1980 when it was approved by the Council. Any further amendment shall require the approval of the Alexandra Palace and Park Board and be reported to Council.

(Last amended by the Alexandra Palace and Park Board on 18th October 2011)

WHISTLEBLOWING POLICY

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WHISTLEBLOWING

BACKGROUND

The Government's paper on an ethical framework for local government proposed that every local authority should institute a procedure for whistleblowing, which would enable workers to raise concerns about malpractice confidentially inside and, if necessary, outside the organisation. In line with these proposals, Haringey Council designed a whistleblowing policy based on guidance from the Local Government Board (LGMB).

To have proper procedures in place to cover whistleblowing is also recommended by the NCVO Code of Good Governance (as part of a charity's supporting documentation).

The Trust's whistleblowing policy is based on Haringey Council's policy and it is kept under review to ensure it complies with relevant guidance and best practice.

The Whistleblowing Policy is set out in full on page 3 with additional Guidance for Managers on page 7. Key points from the Policy are listed below together with information on the Public Interest Disclosure Act which provides protection for whistleblowers.

SUMMARY OF WHISTLEBLOWING POLICY

- Where a worker has concerns about malpractice (and it is not appropriate to raise them through other procedures) they should be raised with:
 - either (a) The worker's line manager
 - or failing that (b) The line manager's manager (grandparent role) or the Head of Finance or Human Resources
 - 2nd step (c) Chief Executive (Alexandra Park & Palace)
 - 3rd step (d) Trustees
 - final step (e) an external organisation - i.e. Deloitte. This is the Trust's independently appointed External Auditor and can be contacted at sbarratt@deloitte.co.uk
- The Trust will provide a written response to the whistleblower, assuming the referral is not made anonymously, within ten days indicating how it proposes to deal with the concerns raised.
- The Trust will seek to protect the worker's identity when they raise a concern and do not want their name to be disclosed. However, during the investigation the source of the information may be revealed and individuals may be required to provide a statement.
- The Trust will not tolerate harassment or victimisation and will take action to protect a worker raising a concern in good faith.

- Investigations conducted under this Policy will follow the same process as the Disciplinary Procedures for investigating cases of misconduct/gross misconduct.
- If employees make an allegation which they believe to be genuine but is then not proven, no action will be taken against them. However, employees who maliciously raise an unfounded concern may have disciplinary action taken against them.

PUBLIC INTEREST DISCLOSURE ACT Protection for Whistleblowers

Under the Public Interest Disclosure Act 1998, a worker will have the right not to suffer detriment or be unfairly dismissed as the result of speaking out about crime, fraud, miscarriages of justice, dangers to health and safety, breaches of civil service code or risks to the environment.

The Whistleblower must reasonably believe that one of the conditions that constitutes a qualifying disclosure is occurring, and must make the disclosure in good faith and not for personal gain.

A qualifying disclosure means any disclosure of information which in the reasonable belief of the worker making the disclosure tends to show one or more of the following:

- that a criminal offence has been committed, is being committed, or is likely to be committed;
- that a person has failed, is failing or is likely to fail to comply with any legal obligation to which he is subject;
- that a miscarriage of justice has occurred, is occurring or is likely to occur;
- that the health or safety of any individual has been, is being or is likely to be endangered;
- that the environment has been, is being or is likely to be damaged.

If workers wish to raise the matter externally rather than internally, they will be protected only if they can show that they are not motivated by personal gain and that they reasonably believe the information they are giving is true.

If victimised by their employers, whistleblowers can bring a claim to an employment tribunal for compensation. Awards will be uncapped and based on the losses suffered. Gagging clauses in employment contracts and severance agreements will be void.

WHISTLEBLOWING POLICY

INTRODUCTION

Workers at Alexandra Park & Palace have an important role in helping the organisation to promote good practice while providing a service to the community and clients.

Workers are usually the first to know when something is going seriously wrong - be it a serious danger to the public or a major fraud. All too often the alarm is not sounded on malpractice. The

result is that the people in charge do not get the chance to take action before real damage is done.

Whistleblowing policies aim to ensure that serious concerns are properly raised and addressed in the workplace and are increasingly recognised as a key tool to deliver good practice. It is essential for the Trust that a whistleblowing policy/procedure is in place and well publicised so all staff are aware of what is required of them.

We must ensure that the code meets the requirements of the Trust's equality policies and is not misused in any way to discriminate against minority groups.

1. Who it applies to

This policy applies to all Trust workers which includes senior and junior members of staff. The following sections set out what you should do and how the Trust will respond in cases which are referred under this policy.

2. How you identify matters of concern

That concern may be something that:-

- is unlawful
- is against the Trust's standing orders or policies
- falls below established standards or practice
- amounts to improper conduct
- involves clients or the public being put in danger
- involves funds being stolen or wasted.

This is not an exhaustive list and you should speak to your manager, or contact one of the people or organisations listed below, if you need further advice.

3. How to raise your concern

Where you have concerns about malpractice and it is not appropriate to raise them through other procedures such as grievance procedures, they should be raised with:-

either (a) The worker's line manager

or failing that (b) The line manager's manager (grandparent role) or the Head of Finance or Human Resources

2nd step (c) Chief Executive (Alexandra Park & Palace)

3rd step (d) Trustees (via the Chair of the Board)

final step (e) an external organisation - i.e. Deloitte. This is the Trust's independently appointed External Auditor and can be contacted at sbarratt@deloitte.co.uk

The decision to raise concerns with the managers listed above, will depend on the seriousness and sensitivity of the issues involved and who is thought to be involved in the malpractice. If you believe that the Trusts' management or a Trustee (including the Chair) is involved, you could approach any of the following senior officers at the London Borough

of Haringey: the Monitoring Officer (usually the Head of Legal Services), the Head of Audit and Risk Management, the Head of Human Resources or Deloitte, the Trust's external Auditors.

4. How the Trust will respond

Within ten days of a concern being raised the responsible person will:-

- Assess the complaint and identify the most effective process to use to investigate the allegations raised.
- Notify the Head of Audit and Risk Management that a complaint has been raised to ensure it is recorded properly in accordance with this policy.
- write to the person raising the complaint, assuming that the referral has not been made anonymously, to acknowledge their complaint
- indicate how they propose to deal with the matter raised
- give an estimate of how long it will take to provide a final response
- provide individuals with information on staff support mechanisms.

There are existing procedures in place to enable individuals to lodge a grievance relating to their own employment. A grievance should be seen as a direct concern to individuals whilst whistleblowing concerns the wider organisation.

This Whistleblowing Policy is intended to cover concerns that fall outside the scope of other procedures These include:-

- conduct which is an offence or a breach of law
- health and safety risks, including risks to the public as well as other employees
- the unauthorised use of public funds
- possible fraud and corruption
- damages to the environment
- sexual or physical abuse of clients
- other unethical conduct.

5. Investigating the case

Following an allegation, where appropriate, an independent and impartial manager will be involved in the investigation.

Managers will make sure that the investigation is carried out as quickly and as thoroughly as possible.

Once an investigation commences, every effort will be made to bring it to an early conclusion.

To conduct an investigation under the Whistleblowing Policy, managers will follow the same process as the Disciplinary Procedures for investigating cases of misconduct/gross misconduct.

An investigation may conclude that, potentially, there has been a breach of the Trust's Staff Handbook and Disciplinary Rules. In these circumstances, management would invoke the disciplinary process.

The amount of contact between the officers considering the issues and you will depend on the nature of the matters raised, the potential difficulties involved and the clarity of the information provided.

The Trust will take steps to minimise any difficulties which you may experience as a result of raising a concern. For instance, if you are required to give evidence in criminal or disciplinary proceedings, the Trust will arrange for you to receive advice about the procedure.

The Trust accepts that you need to be assured that the matter has been properly addressed. Thus, subject to legal constraints, we will inform you of the progress and outcome of any investigation.

6. The responsible officer

The Chief Executive (Alexandra Park & Palace) has overall responsibility for the maintenance and operation of this policy. The Head of Finance will maintain a record of concerns raised and the outcomes (but in a form which does not breach your confidentiality) and will report as necessary to the Trust.

7. How the matter can be taken further

This policy is intended to provide you with an avenue **within** the Trust to raise concerns. The Trust hopes you will be satisfied with any action taken. If you are not, and if you feel it is right to take the matter outside the Trust, the following are possible contact points:

- Deloitte – The Trust's External Auditors
- your trade union
- your local Citizens Advice Bureau
- the Council's external Auditor (currently Grant Thornton)
- the Police.

If you do take the matter outside the Trust, you should ensure that you do not disclose confidential information. Check with the contact point about that.

8. Protection for Whistleblowers - Confidentiality

The Trust will seek to protect an individual's identity when they raise a concern and do not want their name to be disclosed. However, during the investigation the source of the information may be revealed and the individual may be required to provide a statement.

9. Untrue Allegations

If you make an allegation which you think is genuine but is not proven, no action will be taken against you. If, however, you maliciously raise an unfounded concern, then disciplinary action may be taken against you.

10. Anonymous Allegations

The policy encourages individuals to put their name to their allegations. However, it is understood that some people may wish to remain anonymous. Concerns expressed in this way are much less powerful, but will be considered, at the discretion of the Trust.

In exercising the discretion the factors to be taken into account would include: the seriousness of the issues raised, and the credibility of the concern.

11. Victimisation

The Trust will not tolerate harassment or victimisation and will take action to protect you when you raise a concern in good faith.

If you do receive reprisals from those responsible for the malpractice or any other member of staff, they may be disciplined under the Trust's procedures.

12. Contracting Organisations

These arrangements will be extended, with appropriate variations, to staff of contracting organisations. Such arrangements will be carefully confined to those areas of activity relating specifically to contractors' relationships with the Trust and should not extend to contractors' internal arrangements.

It is necessary for all involved in the process, i.e. Trust staff, whistleblowers and anyone accused of malpractice, for whistleblowing to be dealt with properly, quickly and discreetly to make the process efficient, fair and effective.

WHISTLEBLOWING - GUIDANCE NOTES FOR MANAGERS

WHAT IS WHISTLEBLOWING

Whistleblowing is when a worker discloses, i.e. 'blows the whistle' on, any wrongdoings such as fraud, malpractice, mismanagement, breach of any health and safety law or any other illegal act, either on the part of management or by fellow workers.

It often happens when:-

- i) workers have tried to complain through internal channels and have failed
- ii) the organisation's culture persuades workers that complaints will be ignored
- iii) the person committing malpractice is the worker's direct boss and/or at the top of the organisation, so again workers feel to complain directly would be useless and result in victimisation.

Management Responsibility

When workers discover something is wrong they should be encouraged to report the malpractice. This gives managers the chance to correct any malpractice before the issue escalates.

Managers must try to ensure that workers who make a complaint have confidence that:

- a) it is going to be properly investigated and addressed
- b) they will suffer no detriment as a result of speaking out.

N.B. Victimising or deterring workers from raising legitimate concerns is a serious disciplinary offence. Whistleblowers are also afforded protection under the Public Interest Disclosure Act (see page 2).

Managers must have respect for the confidentiality of workers raising concerns if they (the workers) so wish. However, workers should be made aware that during the investigation the source of the information may need to be revealed and the individual may be required to provide a statement.

In all cases where an employee uses the Trust's Whistleblowing policy to raise their concerns, the person receiving the concern must notify the Chief Executive (Alexandra Park & Palace) or the Head of Finance. They are the Trust's nominated officer for recording any Whistleblowing referrals and are required to maintain a log, which ensures confidentiality, and provide periodic information on the use of the Whistleblowing policy.

Internal reporting mechanisms for dealing with whistleblowing complaints

As a first step, individuals should normally raise concerns with their line manager or their manager's manager (grandparent role) or the Chief Executive (Alexandra Park & Palace). Secondly, if for example they believe management or a Trustee (including the Chair) is involved, they should approach any of the following senior officers at the London Borough of Haringey: the Monitoring Officer (usually the Head of Legal Services), the Head of Audit and Risk Management, the Head of Human Resources or Deloitte, the Trust's external Auditors.

The next step should be to Trustees (via the Chair) and finally to an external agency (see below).

Depending on the seriousness of the allegation and who is suspected of the malpractice, individuals may wish to report directly to the Chief Executive (London Borough of Haringey).

It must be emphasised that, before deciding on using external mechanisms, a final request to the Chief Executive (Alexandra Park & Palace) or Trustees should be encouraged.

If whistleblowers fear that their employer will bring retribution, they can make a wider disclosure to the police, the media or MPs.

External Reporting Mechanisms

If individuals do not feel confident using the internal reporting channels they should contact **Deloitte**, an external organisation who are the Trust's independently appointed External Auditor and can be contacted at sbarratt@deloitte.co.uk

ANTI-BRIBERY POLICY

Introduction

Bribery is, in the conduct of the Company or Trust's business, the offering or accepting of any gift, loan, payment, reward or advantage for personal gain as an encouragement to do something which is dishonest, illegal or a breach of trust.

Bribery is a criminal offence. The Company and Trust prohibit any form of bribery. We require compliance, from everyone connected with our business, with the highest ethical standards and anti-bribery laws applicable. Integrity and transparency are of the utmost importance to us and we have a zero tolerance attitude towards corrupt activities of any kind, whether committed by our employees or by third parties acting for or on behalf of Alexandra Palace.

Offences

It is a criminal offence to:

- offer a bribe;
- accept a bribe;
- bribe a foreign official;
- as a commercial organisation, to fail to prevent a bribe.

You should be aware that if you are found guilty by a court of committing bribery, you could face up to 10 years in prison and/or an unlimited fine. The Company/Trust could also face prosecution and be liable to pay a fine.

Purpose

The purpose of this policy is to convey to all employees and interested parties of Alexandra Palace the rules of the Company and Trust in relation to our unequivocal stance towards the eradication of bribery and our commitment to ensuring that Alexandra Palace conducts its business in a fair, professional and legal manner.

Scope

This policy applies to all employees of Alexandra Palace, regardless of seniority. It also extends to anyone working for or on our behalf e.g. those engaged by us on a self-employed basis or under an agency arrangement.

We will encourage the application of this policy where our business involves the use of third parties e.g. suppliers; contractors.

Policy

It is prohibited, directly or indirectly, to offer, give, request or accept any bribe i.e. gift, loan, payment, reward or advantage, either in cash or any other form of inducement, to or from any person or company in order to gain commercial, contractual or regulatory advantage for the Company or Trust, or in order to gain any personal advantage for an individual or anyone connected with the individual in a way that is unethical.

It is also prohibited to act in the above manner in order to influence an individual in his capacity as a foreign public official. You should not make a payment to a third party on behalf of a foreign public official.

If you are offered a bribe, or a bribe is solicited from you, you should not agree to it unless your immediate safety is in jeopardy. You should immediately contact your Line Manager or a member of the SMT so that action can be taken if considered necessary. You may be asked to give a written account of events.

If you, as an employee or person working on our behalf, suspect that an act of bribery, or attempted bribery, has taken place, even if you are not personally involved, you are expected to report this to your Line Manager or a member of the SMT. You may be asked to give a written account of events.

Appropriate checks will be made before engaging with suppliers or other third parties of any kind to reduce the risk of our business partners breaching our anti-bribery rules.

The Company and Trust will ensure that all of its transactions, including any sponsorship or donations given to the charity, are made transparently and legitimately.

Alexandra Palace will take any actual or suspected breach of this policy extremely seriously and will carry out a thorough investigation should any instances arise.

We will uphold laws relating to bribery and will take disciplinary action against any employee, or other relevant action against persons working on our behalf or in connection with us, should we find that an act of bribery, or attempted bribery, has taken place. This action may result in your dismissal if you are an employee, or the cessation of our arrangement with you if you are self-employed, an agency worker, contractor etc.

Staff are reminded of the Company's Public Interest Disclosure Policy which is available in the Employee Handbook, Section 7.19 – page 57, or upon request.

Gifts and hospitality

We realise that the giving and receiving of gifts and hospitality where nothing is expected in return helps form positive relationships with third parties where it is proportionate and properly recorded. This does not constitute bribery and consequently such actions are not considered a breach of this policy.

Gifts include money; goods (flowers, vouchers, food, drink); services or loans given or received as a mark of friendship or appreciation.

Hospitality includes entertaining; meals or event tickets given or received to initiate or develop relations. Hospitality will become a gift if the host is not present. For clarity, the Trust's policy on hospitality is that it is unacceptable to;

- give, promise to give, or offer a payment, gift or hospitality with the expectation or hope that a business advantage will be received, or to reward a business advantage already given;
- give, promise to give, or offer a payment, gift or hospitality to a government official, agent or representative to "facilitate" or expedite a routine procedure;
- accept payment from a third party that you know or suspect is offered with the expectation that it will obtain a business advantage for them;
- accept a gift or hospitality from a third party if you know or suspect that it is offered or provided with an expectation that a business advantage will be provided by us in return;
- retaliate against or threaten a person who has refused to commit a bribery offence or who has raised concerns under this policy; and
- engage in activity in breach of this policy.

A record will be made of every instance in which gifts or hospitality are given or received.

As the law is constantly changing, this policy is subject to review and the Company/Trust reserves the right to amend this policy without prior notice.

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Report Title: **FINANCE UPDATE**

Report of: **Helen Downie, Head of Finance, Alexandra Palace & Park**

1. Purpose

- 1.1 To advise the Board of the results for the five months to 31st August 2011 and of the forecast to year end.
- 1.2 To obtain the Board's approval to add the new Chief Executive, Duncan Wilson, to the Trust's bank mandate.

2. Recommendations

- 2.1 The Board is asked to note the results for the five months to 31st August 2011.
- 2.2 The Board is asked to note that the Trust is still forecasting to remain within the £2.102m budget allocation for the year and to note the key risks outlined in section 6.7 of this report.
- 2.3 The Board is asked to approve the removal of Andrew Gill and the appointment of Duncan Wilson to the bank mandate.

Report Authorised by: **Andrew Gill, Interim General Manager**



Contact Officer: Helen Downie, Head of Finance, Alexandra Palace & Park, Alexandra Palace Way, Wood Green, London N22 7AY. Telephone number 0208 365 4310.

3. Executive Summary

- 3.1 The results for the Trust for period ended 31st August 2011 are tabulated against budget at Appendix 1.
- 3.2 Unrestricted income is £10k above budget and unrestricted expenditure is £6k above budget. The net unrestricted deficit is £1.024m, which is £4k below budget.
- 3.3 At this point in the financial year, the Trust is forecasting to outturn within the £2.102m budget allocation. However, the Trust budget is subject to a number of risks as outlined in Section 6.7 to this report. The Trust's resources are being effectively prioritised and its finances are kept under close scrutiny by management.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 No specific background papers were used in compiling this report.

6. Results for the period to 31st August 2011

- 6.1 The results for the period to 31st August 2011 are presented at Appendix 1. Unrestricted income is £10k above budget and unrestricted expenditure is £6k above budget. The net unrestricted deficit is £1.024m, which is £4k below budget.
- 6.2 Income is £10k above budget overall. Community events income is £9k above budget due to additional income from Mannings for rental and utilities recharges. There is also additional income from Arquiva for the Trust's share of profits relating to one of the new services on the mast, in line with the contract. The Trust is still in negotiations with Arquiva regarding other outstanding commission.
- 6.3 Salaries are £8.6k below budget due to reduced administration costs. Contracted services are £4k over budget due to an overspend on repairs and maintenance.
- 6.4 Fixed overheads are £3k below budget due to a £1k underspend in insurance together with a £2k underspend in admin recharges from the Council.
- 6.5 Variable overheads are £1k underspent overall with the main variances being:

Category	Year to Date (Over)/Underspend	Explanation
Repairs and maintenance	(£28k)	Increasing demands on this budget from non cyclical maintenance works e.g. emergency lighting, lifts and boilers.
Legal fees	£10k	Every effort is being made to reduce expenditure in this area, although it is largely dependent on issues arising in the year.
Path, road and lighting repairs	£9k	Expenditure limited to essential works
Training	£2k	No staff training carried out in the current year
Other	£8k	Smaller underspends across various budget lines
Net position	£1k	

6.6 The Regeneration budget is £15k overspent due to timing. However, there is still a projected £90k funding gap in the current year, which will need to be met by savings and/or increased income in the Trust or APTL.

6.7 The forecast deficit for the year remains unchanged at £2.102m. However, the trustees are advised of the key risks against this forecast as follows:

- The past six months have seen an acceleration of maintenance issues affecting key services within the Palace, such as lighting, boilers and lifts. As previously reported, most of the Palace's key services are now well beyond their design life and require significant investment. The current approach is to 'patch up' services when necessary whilst pursuing the regeneration strategy. However, APTL's business is dependent on such key services remaining operational and a major systems failure would result in significant expenditure being incurred to keep the building compliant and the business operational.
- The Trust's budget assumes a gift aid payment from APTL of £562k. Whilst the outlook for the company in 2011/12 remains positive, APTL is a profit centre, not a cost centre, and profit levels can never be guaranteed, particularly in the current volatile economic environment.
- Utility costs constitute a substantial proportion of the Palace's expenditure. We are expecting an increase of 22 – 25% when the new contract price takes effect on 1st October. Whilst this increase has been factored in, our forecasts are still at risk from increased usage due to harsh winter conditions.
- Any contingency in the Trust's budget has now been allocated to the Regeneration Project and there are no surplus funds to deal with emergency road repairs, for example.

7. Bank mandate

7.1 The Board is asked to approve the appointment of Duncan Wilson as signatory to the Trust's bank mandate and the removal of Andrew Gill with immediate effect. The approved signatories will be as follows:

Cllr Cooke	Trustee
Cllr Scott	Trustee
Cllr Hare	Trustee
Duncan Wilson	Trustee

7.2 The authority limits are to remain unchanged i.e. any one signatory below £5k and any two above.

8. Legal and Financial Comments

8.1 The Trust solicitor's advice has been taken into consideration in the preparation of this report.

8.2 The LBH Acting Head of Legal Services has no comments on this report.

8.3 The London Borough of Haringey Chief Finance Officer notes the content of this report.

9. Equalities Implications

9.1 There are no perceived equalities implications

10. Use of Appendices / Tables / Photographs

10.1 Appendix I – Results for the period to 31st August 2011

Appendix 1

ALEXANDRA PALACE AND PARK CHARITABLE TRUST

ACTUAL VERSUS BUDGET FOR THE FIVE MONTHS ENDED 31ST AUGUST 2011

	TOTAL TRUST FUNDS			UNRESTRICTED			Variance %
	Unrestricted	Restricted/ Designated	Total	Budget	Actuals	Variance	
	£	£	£	£	£	£	
Concessions/Leases	135,374	0	135,374	133,920	135,374	1,454	1%
Community Events	33,201	0	33,201	24,336	33,201	8,865	36%
Sundry Sales	30	0	30	0	30	30	0%
Service Charges	524	0	524	0	524	524	0%
Restricted grant income	0	44,108	44,108	0	0	0	0%
TOTAL INCOME	169,129	44,108	213,237	158,256	169,129	10,873	7%
EXPENDITURE							
Salaries	129,351	0	129,351	137,986	129,351	8,635	6%
Contracted Services	459,527	0	459,527	455,553	459,527	(3,974)	-1%
TOTAL PRIME COSTS	588,878	0	588,878	593,539	588,878	4,661	1%
Fixed overheads	135,285	0	135,285	138,165	135,285	2,880	2%
Variable overheads	454,402	38,082	492,484	455,235	454,402	833	0%
TRUST BEFORE GOVERNANCE COSTS	(1,009,436)	6,026	(1,003,410)	(1,028,683)	(1,009,436)	19,247	-2%
Governance and regeneration	14,842	0	14,842	0	14,842	(14,842)	0%
TOTAL TRUST OPERATION	(1,024,278)	6,026	(1,018,252)	(1,028,683)	(1,024,278)	4,405	1%

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Alexandra Palace & Park Board **on 18 October 2011**

Report Title: **Car Park Charging Project Update**

Report of: **Rebecca Kane, Managing Director of APTL**

1. Purpose

- 1.1 To report back on progress made into the potential instigation of car park charging at Alexandra Palace.
- 1.2 To advise Trustees of indicative timeframes and consultation methods for this activity.

2. Recommendations

- 2.1 That the Board notes progress made to date, agrees the direction of travel and awaits further detail at its next meeting.

Report Authorised by: Duncan Wilson, CEO, Alexandra Park & Palace

Contact Officer: **Rebecca Kane, Managing Director, APTL, Alexandra Palace Way, London N22 7AY Tel No. 020 8365 2121**

3. Executive Summary

- 3.1 The APTL Managing Director was tasked by the Trustees to lead a project team with the aim of looking at the introduction of car park charging at Alexandra Park & Palace.
- 3.2 Income from Car Park Charging would help assist delivery of the large-scale regeneration project to which the Trustees are committed.
- 3.3 Alexandra Palace is looking to improve its environmental management and the introduction of car park charging would assist in doing so.
- 3.4 Alexandra Palace will consult with stakeholders through a variety of methods ensuring transparency and effective communication throughout.
- 3.5 If approved, revenue from parking is not expected until the start of the new financial year.
- 3.6 A more detailed report will be submitted to the next Board meeting.

4. Reasons for any change in policy or for new policy development (if applicable)

- 4.1 NA

5. Local Government (Access to Information) Act 1985

- 5.1 NA

6. BACKGROUND AND RATIONALE

- 6.1 At their last Board meeting (21 July 2011) the Trustees asked that options for introducing car park charging at AP be further investigated.
- 6.2 Revenue generated from such a levy could be used to assist delivery of the Regeneration project at Alexandra Palace which will enable the Trustees to deliver their vision for a sustainable future for the site. In addition, new revenue streams such as this could help Trustees meet their obligations towards the maintenance of the asset.
- 6.3 Improved environmental management of the Park & Palace is a priority emerging for 2012/13 and the introduction of charges, combined with improved promotion of public transport, could symbolise positive progress towards a more effective and 'greener' site operation.

7. PROGRESS TO DATE

- 7.1 A small project team consisting of AP staff has met twice to date to consider options for charging, different users of the site, practical issues and the impact on current and future business activity.
- 7.2 Colleagues in the parking department at the London Borough of Haringey have provided initial guidance and will be further engaged to advise how parking is managed in the areas directly surrounding the Park and Palace.
- 7.3 Traffic data collected over a 73 day period in 2010 is in the process of being analysed to identify trends and peak periods of use.
- 7.4 Advice has been sought from the Charity Commission with regards the need to secure a Section 36 to enable charges to be introduced if agreed at a future date.

8. COMMUNICATION AND CONSULTATION

- 8.1 It is recognised that, whilst other comparable London venues already charge for parking and free parking in the capital is a rare commodity in the 21st century, such a change would have an impact on current and future visitors to Ally Pally and this warrants thorough and transparent consultation and discussion.
- 8.2 AP is committed to a process of transparent communication with all its stakeholders and commercial partners and this work begins in earnest at the next Stakeholder Forum to be held on 20 October at the Palace.
- 8.3 In addition other methods such as letters, email and meetings will be used to ensure the widest possible engagement over the coming months regarding this possible change.
- 8.4 Effective consultation is also a pre-requisite for gaining the necessary approvals from the Charity Commission.

9 INDICATIVE TIME FRAMES

- 9.1 If a system of charging is deemed appropriate, it is envisaged that it would not go live on site until the New Year. Thereby allowing sufficient time for effective communication and engagement, and a thorough analysis of the options available for delivering such a service.
- 9.2 A more detailed report will be submitted to the Board of Trustees at their next meeting (29 November 2011).

10 Legal Implications

- 10.1 The Trust's Solicitor has no comment on the report.
- 10.2 The Council's Acting Head of Legal Services has no comments on the proposals contained in this report, but may have comments on the more detailed report to be submitted to the Board on 29th November 2011.

11 Financial Implications

- 11.1 At the time of writing the project is being managed internally. External procurement support may be necessary but the Trustees would be asked to approve any expenditure in advance. The Project Manager would ensure that any costs arising would be drawn down from the future revenue stream.

12 London Borough of Haringey Chief Finance Officer comments

- 12.1 The London Borough of Haringey Chief Finance Officer notes the contents of this report.

13 Use of Appendices/Tables/Photographs

- 12.1 None.

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ALEXANDRA PALACE & PARK BOARD
On 18th October 2011

Report Title: **Capital Works Update and the Capital Bid 2012-13**

Report of: **Andrew Gill, Interim General Manager, Alexandra Palace & Park Charitable Trust**

1. Purpose

- 1.1 To update the Board on the progress of 2011-12 Capital Projects.
- 1.2 To advise the Board on the proposed further 2012-13 Capital Bid to the Council.

2. Recommendations

- 2.1 The Board is asked to note the progress on capital works during 2011-12.
- 2.2 The Board is asked to endorse the proposed further bid to the Council for Capital funding for 2012-13

Report Authorised by: **Andrew Gill, Interim General Manager**



Contact Officer: Mark Neale, Facilities Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Telephone Number: 020 8365 4199.

3. Executive Summary

- 3.1 The following report summarises the progress on the capital works that are taking place during 2011-12 addressing the condition of the building fabric and services.
- 3.2 It is proposed that a further bid of £500k be made to the Council for capital funding during 2012-13 to further address the compliance, health & safety issues and poor condition of the building fabric and services at the Palace. Also to support the regeneration strategy which will be the subject of a separate report
- 3.3 These monies would be allocated to further works on the external fabric, replacement of the fire detection systems, replacement of the faulty street and emergency lighting plus refurbishment to the public lifts.

4. Reasons for any change in policy or for new policy development.

Not applicable

5. Local Government (Access to Information) Act 1985

- 5.1 Previous capital bids for 2009-10 and 2010-11.
- 5.2 Potter Raper Independent Review of the Building and Services

6 Capital Expenditure 2011-12

6.1 Progress Report on 2011-12 Capital Expenditure

The Council allocated a Capital grant of £500,000 to the Trust for 2011-12. In addition £50,000 from the CAPEX grant in 2010-11 has been carried over into 2011-12 to mitigate any outstanding claims that could result for extra works on the ice rink which is still being finalised with the project team and the main contractor.

The following is a progress report on the works that are currently taking place:-

6.1.1 Ice Rink Finalisation of Project Account

Further meetings have been held with the Councils Project Management team in order to place pressures on the Principal contractor to finalise the accounts. This is still an ongoing item.

6.1.2 Upgrade of the Data/Comms Infrastructure.

The BT data/comms system has now been upgraded to 10 MB/sec with the ability to upgrade to 100 MB/sec should it be required (i.e. at extra cost). A WiFi connection has also been installed in "The Bar & Kitchen"; with access managed through the Bar staff issuing security access codes to customers.

A contract has been placed for the replacement of the site telephone system. Installation has been completed and the system is now live. This project will have addressed the business critical issues of the poor state of the old obsolete telephone system plus providing modern voice communication systems and reduced the operating costs.

6.1.2 Building Dilapidations

The second phase of the dilapidation works programme produced through the Councils frameworks consultants NPS in 2010-11 has now been tendered. Initially the costs of the tenders exceeded the allocated capital budget. However by re-engineering the solutions (e.g. netting the South Terrace, fencing off unstable areas and strengthening the fire escape) the costs have been driven down to within the available budget.

Discussions have been held with the Councils Conservation team and some of the works require Listed Building approvals before they can commence. The lead Council officer has given his support to the proposals and we hope to have formal approval no later than the 17th November 2011.

The works subject to listed building consent are:-

- Netting of the South Terrace where further falls of masonry have taken place.
- Repair to two collapsed roof areas near the Ice Rink foyer.
- Fencing of the parapet wall areas at the Rear of Theatre Foyer.

Orders have been placed for the remaining works and the works are being mobilised. The works which are NOT subject to listed building consent are:-

- Strengthening of the BBC 4th & 5th floor Fire Escape.
- Roof leaks above Dance Studios.
- Replacement of the concrete and wooden slabs along the front of the South Terrace owing to their poor condition.

6.1.3 Fire Alarm & Evacuation System Upgrade/Replacement

Following Board approval in July 2011, the contract for the replacement of the Fire Alarm and Evacuation has been awarded to ADT Fire & Security. A letter of intent has been issued and contract mobilisation has been taking place.

During 2011-12 the voice evacuation system will now be replaced and subject to further capital monies being approved the remainder of the fire alarm detection system will be replaced during 2012-13.

6.1.4 Other Works

The public lifts are all over 25 years old and are causing major operational problems to the trading company. One of the one main goods lift (lift 2.1) and the passenger lift (lift 2.2) have totally failed. Repairs have been tendered and £40k of capital monies has been allocated from this year's capex budget. Contracts have now been placed and works should be completed during December, when the component parts which are on long lead delivery arrive on site.

7. Capital Bid for 2012-13

7.1 A "minimal option" capital programme was submitted to the Council in 2009 identifying works that were needed over the next 5 to 10 years to ensure the safety and operability of Alexandra Palace plus supporting the Regeneration strategy. A capital grant of £500k was given for both 2009-10 and 2010-11. The updated business case is therefore being submitted to the Council for the release of a further £500k for the 2011/12 financial year

7.2 Table 2 shows a list of identified capital investment requirements at Alexandra Place to ensure the safety, compliance and operability of the site over the next 5 years which amounts to some £3.48 million. This does not however address the long term investment requirement for the regeneration of Alexandra Palace. It only addresses the "steady state" investment needed to keep the site operational while the regeneration strategy for the site is developed.

In general further investment is required in the following areas:-

External Fabric:

Addressing the risk of falling masonry and keeping the structure water tight.

Internal Fabric

Addressing the internal dilapidation and condition of the internal fabric

Underground Services

The poor condition of the underground drainage systems, hydrant main and failure of the external street lighting

Building Services

The poor condition and compliance of the Fire and Evacuation system, Street and Emergency Lighting, security systems and the unreliability of the lifts.

Carbon Reduction

The poor carbon footprint of the site due to it still operating with a large centralised boiler system which operates 24 hours a day, 7 days a week and 365 days a year.

An independent survey by the Carbon Trust in 2010 identified major benefits in cost saving and carbon footprint through a decentralisation strategy.

7.3 Proposed Capital Expenditure in 2012/13

It is recognised that an investment at the level of £3.48 million during this period of austerity is implausible. Therefore works have been prioritised and during 2012-13 a sum of £500k has been identified as the minimum investment that is required to keep the site operational and compliant.

The proposed works that these monies would be directed to are:-

External Building Dilapidations (Budget Spend 2012-13: £128k)

The detailed survey of the external fabric of the Palace completed in 2010 identified that the sum of £756k was needed to address the poor state of the fabric over the next 5 to 10 years. This would provide the minimum investment on the structure to address the risks of falling masonry and ensuring the weather proofing of the building. The monies would not however address the severe fabric dilapidations which are required as part of a full regeneration programme for the site.

Some urgent works (£150k) have already been completed during 2011-12 mainly to the South face of the building from the previous capital allocation, but a sustained programme of work is required and these further monies would be mainly targeted at the East face and roof areas of the site.

Fire Alarm Upgrade/Replacement (Budget Spend 2012-13: £252k)

Following formal complaints from the London Fire Brigade on the poor reliability of the system a detailed report was commissioned in 2010-11 to look at the condition of the fire and evacuation system. This confirmed that the system was obsolete and had reached the end of its working life. It also identified replacement of the voice evacuation system as the highest priority. The project was tendered in 2010-11 and the total cost of replacement was £507k which is above the allocated monies available. During 2011-12 the voice evacuation system is being replaced and it is proposed that the replacement of the fire monitoring and detection systems takes place during 2012-13 at a cost of £252k. (i.e. subject to this capital approval)

External Street Lighting (Budget Spend 2012-13: £25k)

The external lighting along Alexandra Palace Way has failed due to the poor condition of the underground cabling. Concerns have been received from the local police after complaints from the public. It is estimated that the total refurbishment cost would be £50k. Due to the likely limit on funding it is proposed that these works be phased over a two year period.

Emergency Lighting (Budget Spend 2012-13: £70k)

Following compliance testing of the emergency lighting systems across the Palace, many of the Centralised Batteries Systems have shown to be in a poor condition with two systems totally failed. This has resulted in some £24k already being spent during 2011-12 to keep the Great Hall operational. It is estimated that a sum £130k is required to carry out full refurbishment which is proposed to be phased over a two year period

Refurbishment of Lifts (Budget Spend 2012-13: £25k)

All the five lifts in the public areas at the Palace are at least 25 years old and very unreliable. This is causing major operational problems to the Trading Company, with complaints from clients and increased costs. A detailed survey of the lifts has identified that a sum of £125k is required to carry out a refurbishment programme across all 5 systems. A sum of £40k has already been released from this year's capital programme to address the two lifts which have totally failed. It is proposed that a further sum of £25k be allocated in 2012-13 to continue with the refurbishment programme

8. Consultation

- 8.1 Progress on capital and revenue works are reviewed on a monthly basis at the Facilities Meetings between senior management of the Trust and APTL at which the priorities for capital spending are also discussed and agreed.
- 8.2 Further reports on Capital Works will be reported to the Board.

9. Recommendations

- 9.1 The Board is asked to note the progress on capital works that have been completed during 2011-12.
- 9.2 The Board is asked to endorse the proposed bid to the Council for further Capital funding for 2012-13

10. Legal and Financial Comments

- 10.1 "The Council's Acting Head of Legal Services has no comments on this report".
- 10.2 The Council's Head of Finance was invited to comment on the report.
- 10.3 The Trust's Solicitor advises the Board that they must act exclusively and single-mindedly in the best interests of the charity and not the general interests of the Council; The capital being sought of £500K is the minimum sum the officers believe is required to ensure the maintenance of the Park and Palace to a sufficient extent to permit the legislative purposes to be fulfilled..
- 10.4 The London Borough of Haringey CFO notes the contents of this report. Any capital bid submitted by the Trust will be considered by the Council as part of its overall capital planning process for 2012/13.

11. Equalities Implications

- 11.1 There are no perceived equalities implications in this report.

12 Use of Appendices / Tables / Photographs

12.1 Priority 1 CAPEX Plan Proposed for 2012-13

Area	Priority	Item	2012/13	Investment Needs
External Fabric	P1	Elevations - South	£128,085	Continuing programme of works specified through NPS to address the delapidation of the external building fabric.
	P1	Elevations - West		
	P1	Elevations - North		
	P1	Elevations - East		
	P1	Elevations - Roof Level		
	P1	Roof Works		
External Services	P1	Repair/replacement of the underground power supplies to the external lighting systems	£25,000	There is no external street lighting on the middle section of Alexandra Palace Way and has been raised as a concern by both the Police and members of the public
	P1	Replacement of the obsolete and faulty fire alarm systems. Replacement of non-compliant public alarm evacuation system	£246,529	To keep AP safe & fit for purpose to operate (Phase 1 during 2011/12 in progress; Phase 2 during 2012/13 proposed)
P1	Fees	£5,386		
Emergency Lighting	P1	Replacement of the Central Battery units or decentralisation	£70,000	Existing systems are in a poor state of repair, two systems have failed and urgent investment is required
Lift Replacements	P1	4 Goods and 1 Passenger in Hall.	£25,000	To support the Trading Company by ensuring reliable lifts to the Public Areas
Grand Total:-			£500,000	

12.2 Minimal Option CAPEX Plan for the next 5 Years

Cost Planning									
Area	Priority	Item	WORKS TO BE FUNDED	2012/13	2013/14	2014/15	Regeneration Takes Place	Total	Investment Needs
External Fabric	P1	Elevations - South	£94,856	£33,757	£33,757	£5,850	£21,493	£94,856	Essential to keep AP safe and fit for purpose to keep trading independent of any regeneration programme
External Fabric	P1	Elevations - West	£21,000	£6,143	£6,143	£8,714	£0	£21,000	
External Fabric	P1	Elevations - North	£57,420	£18,200	£18,200	£20,270	£750	£57,420	
External Fabric	P1	Elevations - East	£14,971	£6,457	£6,457	£2,057	£0	£14,971	
External Fabric	P1	Elevations - Roof Level	£21,000	£9,775	£9,775	£1,450	£0	£21,000	
External Fabric	P1	Roof Works	£323,415	£46,858	£46,858	£106,800	£122,900	£323,415	
External Fabric	P1	Fees at 8.8%	£46,874	£10,665	£10,665	£12,772	£12,773	£46,874	
Sub Total Wall Elevations:-			£579,536	£131,854	£131,854	£157,913	£157,916	£579,536	
Internal Dilapidations	P2	Capital investment into minor works on the internal building infrastructure	£300,000	£0	£80,000	£100,000	£120,000	£300,000	To support APTL to keep trading
Internal Dilapidations	P1	Cleaning, repair and re-certification of Great Hall roof fabric	£250,000	£0	£0	£125,000	£125,000	£250,000	To support APTL to keep trading
Internal Dilapidations	P2	Roof glazing repairs and replacements	£130,000	£0	£0	£0	£130,000	£130,000	To support APTL to keep trading
Internal Dilapidations	P1	Floor repairs to Great Hall	£50,000	£0	£50,000	£0	£0	£50,000	H&S Hazard causing insurance claims
Internal Dilapidations	P3	Theatre protection, repairs and/or refurbishments	HELD	£0	£0	£0	£0	£0	Held as part of the regeneration strategy
Security Systems	P1	Replacement and upgrade of the CCTV camera systems	£120,000	£0	£40,000	£40,000	£40,000	£120,000	To provide security of AP to meet recognise standards & Codes of Practice
Security Systems	P2	Installation of security barriers/bollards to restrict close vehicular access to buildings	£50,000	£0	£0	£0	£50,000	£50,000	
Security Systems	P2	Replacement and upgrade of the Janus door access/security system	£150,000	£0	£0	£0	£150,000	£150,000	
External Services	P1	Repair/lining of faulty underground foul water drainage systems in Grove	£28,000	£0	£28,000	£0	£0	£28,000	Essential to keep AP safe and fit for purpose to keep trading independent of any regeneration programme
External Services	P1	Repair/replacement of the underground power supplies to the external lighting systems	£50,000	£25,000	£25,000	£0	£0	£50,000	
External Services	P1	Replacement of electrical supplies and lighting in the Grove	£17,000	£0	£17,000	£0	£0	£17,000	
External Services	P2	Repairs to footpaths and private road systems within the Alexandra Park & Palace estate.	£100,000	£0	£0	£0	£100,000	£100,000	
Hydrant Main	P1	Replacement/lining of 10" Underground Hydrant main due to continuing problems of pipe fractures	£100,000	£0	£0	£0	£100,000	£100,000	To keep AP safe & fit for purpose to operate
Fire and Evacuation System	P1	Replacement of the obsolete and faulty fire alarm systems. Replacement of non-compliant public alarm evacuation system	£246,529	£246,529	£0	£0	£0	£246,529	To keep AP safe & fit for purpose to operate (Phase 1 during 2011/12 in progress; Phase 2 during 2012/13 proposed)
Fire and Evacuation System	P1	Fees	£5,386	£5,386	£0	£0	£0	£5,386	
Data/Comms Communication Systems (Tendered costs)	P2	Upgrade and replacement of IT equipment (New PC)	£60,000	£0	£15,000	£15,000	£30,000	£60,000	
Emergency Lighting	P1	Replacement of the Central Battery units or decentralisation	£130,000	£70,000	£60,000	£0	£0	£130,000	To keep AP safe & fit for purpose to operate
Lift Replacements	P1	4 Goods and 1 Passenger in Hall.	£125,000	£25,000	£25,000	£25,000	£50,000	£125,000	To support APTL to keep trading
Lift Replacements	P2	1 Passenger in BBC Tower	£150,000	£0	£0	£0	£150,000	£150,000	
Carbon Reduction	P3	Replacement/Decentralisation of Central Boiler systems at Alexandra Place; Feasibility study & provisional sum	£500,000	£0	£0	£5,000	£495,000	£500,000	Reduction of carbon footprint and potential payback. Funding could be through other sources or part of the regeneration strategy
Carbon Reduction	P3	BMS System replacement	£200,000	£0	£0	£0	£200,000	£200,000	
Carbon Reduction	P3	Lighting replacements: West Hall	£30,000	£0	£0	£0	£30,000	£30,000	
Carbon Reduction	P2	Lighting replacements: Great Hall	£60,000	£0	£30,000	£30,000	£0	£60,000	
Carbon Reduction	P3	Power Factor Correction/voltage optimisation to improve energy efficiency	£50,000	£0	£0	£0	£50,000	£50,000	
Grand Total:-			£3,481,451.26	£503,769	£501,854	£497,913	£1,977,916	£3,481,451	
CAPEX Potential Budget:-				£500,000	£500,000	£500,000	£2,000,000	£3,500,000	
English Heritage:-					£100,000			£100,000	

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Alexandra Palace & Park Board
on 18 October 2011

 Report Title: **BBC 75th Anniversary event**

 Report of: **Rebecca Kane, Managing Director of APTL**
1. Purpose

 1.1 To update the Board on the objectives and plans for the events to celebrate the 75th anniversary of the first public television broadcast from Alexandra Palace and the 'birth' of the BBC.

2. Recommendations

2.1 That the Board notes the progress made to date and supports the activities planned.

Report Authorised by: Duncan Wilson, CEO, Alexandra Park & Palace

 Contact Officer: **Rebecca Kane, Managing Director, APTL, Alexandra Palace Way, London N22 7AY Tel No. 020 8365 2121**
3. Executive Summary

3.1 The 2nd November 2011 marks the 75th anniversary of the first public transmission of television.

3.2 Alexandra Palace is working in close collaboration with the BBC's History Department and the Alexandra Palace Television Society to stage two events to mark the occasion.

3.3 The main objective is to tell the story of the BBC starting at AP and its evolution through to the innovations of today – engaging people with both the BBC and Ally Pally's legacies and the innovations planned for the future.

3.4 A private event will be held on 2 November.

3.5 A public event will take place on 5-6 November.

3.6 Media interest is building and various BBC programmes have already expressed interest in covering the story before and after the public weekend.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 NA

5. Local Government (Access to Information) Act 1985

5.1 NA

6. BACKGROUND

- 6.1 The 2nd November 2011 marks the 75th anniversary of the first public transmission of television. A landmark, historic event that has transformed the world and the way we communicate, it also symbolises the pioneering spirit of Alexandra Palace's management in the 1930s that had the vision to lease part of the venue to the newly formed BBC at its embryonic outset.
- 6.2 Celebrations to mark this event have been regularly hosted through the decades at the Palace. The 75th year is particularly poignant as it also marks a turning point in Ally Pally's fortunes as the Trustees embark upon a large-scale regeneration project which seeks to bring new innovations to the site that will ensure its future relevance and ongoing status as The People's Palace.
- 6.3 Alexandra Palace is working in close collaboration with the BBC's History Department and the Friends of the TV Studio to stage two events to mark the occasion.
- 6.4 Ravensbourne College, a Higher Education facility devoted to cutting edge digital innovation, plus locally-based Exposure (online magazine written/produced by teens for teens) are also providing interactive content and helping deliver the event on site; supported by the generosity of Creative Technology who will provide the AV equipment for the Studio.

7. OBJECTIVES

- 7.1 Tell the story of the BBC starting at AP and its evolution through to the innovations of today engaging people with the BBC legacy and how it has impacted their lives.
- 7.2 Tell another facet of the story of AP and the role it played in hosting and providing inspiration for the TV formatting that we still recognise today.
- 7.3 Unique opportunity to see unseen footage and understand the race to transmit TV.
- 7.4 Interactive and immersive experience which inspires and educates by getting people involved e.g. experiments with 3D and preparing to 'go on air'.
- 7.5 Opportunity to collect oral histories about BBC and AP past, present and future which form part of an ongoing legacy programme for the Palace.
- 7.6 Opportunity to delve deeper into TV and the technical aspects that make it function – juxtaposed against the 3D innovations of today.
- 7.7 Involve younger people through reporting, creating & producing; and providing a platform to demonstrate innovations they are working on.
- 7.8 Create a platform for talking to new audiences about the large-scale regeneration plans for Alexandra Palace.

8. CONTENT

8.1 2 November 2011 - private event

8.1.1 An afternoon event will be hosted on site for a hand-picked group of individuals who will have exclusive access to Studio A and a sneak preview of the sound and visual show which is the focal point of the weekend event. Hosted by leading TV historian, John Trenouth, guests will enjoy a talk and tour whilst toasting the occasion. The BBC also plan to film on site and broadcast footage on the 2nd November which will promote the publicly-accessible weekend event.

8.2 5/6 November 2011 - public weekend

8.2.1 Visitors will enter the former Transmission Hall and embark on a journey which prepares them to 'go on air'. Interactive elements planned include:

- visit a BBC-inspired canteen (1930s food offerings)
- make up: opportunity for kids (and brave adults) to get faces painted using the techniques applied in the 30s.
- costume TBC
- props TBC
- displays and photographic evidence of AP in its TV hey day

8.2.2 In groups of 20 visitors will be led to the main Studio for a totally immersive experience which tells the story of television at AP and the race to broadcast TV using the cutting edge technology of the day. Previously unseen footage of TV at Ally Pally plus programmes made on site will be shown.

8.2.3 On exiting the Studio visitors will be invited to go 'on air' and answer a series of questions - providing an opportunity to collect oral histories and gain an insight into visitors' hopes for the future of AP and the BBC. Roving reporters will capture this on film.

8.2.4 Visitors will then be invited to visit the Theatre Foyer where various displays and demonstrations (High Definition and 3D TV) will be set up and more detailed technical information will be on show.

8.2.5 Ravensbourne College are in the process of finalising some further interactive material.

9. MEDIA COVERAGE

9.1 To date expressions of interest have been received from BBC Breakfast, The One Show and BBC London. A joint press release with the BBC is planned in addition to local press coverage on the weekend itself.

10. LEGACY

10.1 The event represents a unique opportunity for AP to cement its current relationship with the BBC and develop future collaboration as the Palace commences its regeneration plans in earnest.

- 10.2 Footage created by both events will be used in a variety of mediums to celebrate the impact and legacy of both the BBC and Alexandra Palace on the nation to date and provide a great resource for future innovations.

11. Legal Implications

- 11.1 The Trust's Solicitor has no comments on the report.
- 11.2 The Council's Acting Head of Legal Services has no comments.

12. Financial Implications

- 12.1 Both events are heavily reliant on the goodwill and collaboration of a number of partners. However there are some costs which AP itself will need to bear. The Trust will cover these costs through its existing Regeneration and Communications budgets.

13. London Borough of Haringey Chief Finance Officer comments

- 13.1 The London Borough of Haringey Chief Finance Officer notes the contents of this report.

14. Use of Appendices/Tables/Photographs

- 14.1 None.

UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 21 JUNE 2011

Councillors *Cooke (Chair), *Hare, *Peacock, *Scott, *Stewart (Vice-Chair),
 *Waters and *Williams

Non-Voting *Val Paley, Mike Tarpey and *Nigel Willmott
 Representatives:

Observer: *David Liebeck

Also present:

Mr A. Gill – Interim General Manager – Alexandra Palace
 Mr I. Harris – Trust Solicitor
 Ms H. Downie – Head of Finance – Alexandra Palace
 Mr M. Evison – Park Manager – Alexandra Palace
 Ms Rebecca Kane – Managing Director – Alexandra Palace Trading Limited (APTL)
 Ms J. Parker – Director of Corporate Resources – LB Haringey
 Mr M. Hopson - Physical & Area Regeneration Manager – LB Haringey
 Mr C. Hart – Committee Manager (Clerk to the Board) LB Haringey

**MINUTE
 NO.**

SUBJECT/DECISION

APBO100.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for lateness were received from Councillors Peacock and Williams, and for absence from Mike Tarpey.</p> <p>NOTED</p>
APBO101.	<p>URGENT BUSINESS</p> <p>The Chair advised there had been no items of urgent business. The Clerk advised that there were three 'TO FOLLOW' items – and reasons for lateness would be given for items 7 and 12 during introduction of each item.</p> <p>NOTED</p>
APBO102.	<p>DECLARATIONS OF INTEREST</p> <p>The Chair asked if there were any declarations of interests.</p> <p>Councillors Peacock and Waters declared personal and prejudicial interests as Members of the LB Haringey's Planning Sub-Committee. Councillors Hare and Scott declared possible personal and prejudicial interests as occasional substitute members of the LB Haringey's Planning Sub-Committee.</p> <p>The Chair also advised for the record that all Members of the Board had now completed their Trustee declaration/conflict of interests, and code of conduct forms and 6 had been returned to the Interim General Manager, with the</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
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	<p>remaining form to be returned this evening. The Chair commented that this was part of the newly agreed and produced governance arrangements and welcomed this process as part of the overall governance and management of Alexandra Palace.</p> <p>NOTED</p>
<p>APBO103.</p>	<p>QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION</p> <p>Nil items</p>
<p>APBO104.</p>	<p>GOVERNANCE UPDATE</p> <p>The Chair asked for a brief introduction of the report.</p> <p>The Interim General Manager – Mr Gill advised that the report gave an update to the progress in implementing a number of the Board’s previous resolutions on Governance and Future Vision, and that as much of the activity described therein was work in progress by officers under delegated or specific authority, the Board was simply asked to note its contents.</p> <p>(Councillor Peacock arrived at 19.40hrs)</p> <p>Mr Gill advised that the Charity Commission had been engaged regarding the possibility of having a single Alexandra Park and Palace Statutory Advisory Committee, and Alexandra Palace and Park Consultative Committee, and Para 6.6 detailed this matter and the Commission’s initial thoughts to interpret them in addressing the question of whether one committee was feasible. There had been two informal joint meetings and arrangements were being made for the respective Chairs to meet to review the joint meetings and consider the recommendations of interested stakeholders. Mr Gill added that he had acceded to a request by the Chair of the CC Working Group (Colin Marr) to inform the Board that Mr Marr did not go along with the views expressed by the Interim General Manager and that the group wanted to meet again and review its position. Until that review had taken place there should be no assumption of support from the Consultative Committee for any formalisation of the joint working arrangements.</p> <p>Mr Gill had offered his support for the Working Group's desired way forward and he advised the Board that it may wish to await its findings before it considers the matter again.</p> <p>Mr Gill advised that the Charity Commission in essence advised that whilst the scope of the ambit of the Alexandra Park and Palace Statutory Advisory Committee could possibly be reviewed and widened, its membership as such could not be varied in terms of the prescribed persons who sat and would make decisions of the SAC. The Trust Solicitor – Mr Harris concurred with the comments of Mr Gill and advised that as regards the terms of the 1985 Act in relation to the establishment and membership of the SAC, the Commission was clear that the core membership of the SAC could not be varied other than by primary legislation.</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
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	<p>In response to a number of points of clarification from Members Mr Gill advised that the Commission would be further specifically consulted in relation to the issue of allowing 'attendees' and their exact role, as well as asking for a clear definition of membership.</p> <p>(Councillor Williams arrived at 19.47hrs).</p> <p>The Chair then summarised and it was:</p> <p>RESOLVED</p> <p>i. That the progress to date in implementing a number of previous resolutions on Governance and Future Vision outlined in the report be noted; and</p> <p>ii. That further reports on the matters covered in the report be considered at future meetings of the Board together with a report back in relation to the issue of seeking the Charity Commission's specific clarification in relation the membership and participation at the Alexandra Park and Palace Statutory Advisory Committee and its recent comment of allowing possible 'attendees' and their exact role, as well as asking for a clear definition of membership variation.</p>
<p>APBO105.</p>	<p>PARK UPDATE</p> <p>Councillors Peacock and Waters, having previously declared personal interests as members of the LBH Planning Committee, abstained from the above resolutions.</p> <p>The Chair asked for a brief introduction of the report.</p> <p>The Park Manager Alexandra Palace – Mr Evison gave a succinct update of general park management issues and an overview of progress regarding the tenants, as detailed in the circulated report.</p> <p>Mr Evison gave reference to the recent Grounds Maintenance Contractor's recently undertaken customer survey regarding the park and their service, which had been web-based and was circulated to all members of the Advisory Committee and Consultative Committee (38 individuals in total), with Members representing groups such as resident's associations being encouraged to pass the link on. Mr Evison reported that eleven individuals responded to the questionnaire which was quite a poor response though the comments received had been largely positive, with almost all responses satisfactory, good or very good.</p> <p>The Chair commented that in respect of the low response to the survey this was somewhat worrying and disappointing from a community response view point in terms the interest of the local community and that this would have been an excellent opportunity for local people to give their views on the priorities and positive image of the Park, given that there was often local criticisms of how the Palace and park were managed. Councillor Waters, in sharing the Chair's views, commented that both Committees' representatives could, and should indeed do more to encourage participation and response from their individual members as</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
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with representation came responsibility to respond positively, and just not negatively, to matters relating to the Palace.

Mr Evison commented that the 11 responses had been the most given in 3 years of such consultations.

The Chair felt that given the huge network within the 38 representative groups on both bodies and less than a third response from the 38 groups the Board should express its disappointment and that this be conveyed to both bodies.

The Managing Director Alexandra Palace Trading Limited – Ms Kane – advised that in her view that the social and media sites connected now to the Palace were an extremely useful tool and should be utilised in order to glean responses to such surveys and that these were well viewed and commented at.

The Chair felt that it was vital to take on board users' views as well as representative groups as it was evident that there had been little or no interest expressed from the representative groups. In response to clarification from Mr Liebeck the Chair commented that whilst Association secretaries could be contact it was job of appointed representatives to act as a conduit to spread the word, and reiterated Councillor Waters' comment that with representation came responsibility to inform.

In relation to planning application matters Mr Evison advised of the reference from the joint informal SAC/Consultative Committee, and the SAC meetings of 31 May 2011(attached under agenda item 8 – (ii) & (iii) Minutes in relation to the Coronation Sidings development, and a proposal for the Muswell Hill Entrance, and their advice that the Board re-consider its decision of 9 May 2011 in relation to Coronation sidings and formally objects to proposed planning application, and also agrees to the Muswell Hill entrance application.

Councillors Peacock and Waters, having declared personal and prejudicial interests in the items took no part in the discussion.

The Interim General Manager – Mr Gill referred to the appended letter to the report which had set out the Board's views of 9 May 2011 to make a representation regarding the planning application for the Coronation Sidings development, and requested section 106 funds to carry out a planting scheme on the park side of the development, and requesting that the developer provided trees, shrubs, and/or climbing plants on their land, and the proposed colour scheme blends into the landscape.

The Chair asked if there were any comments from Board Members.

The Board undertook a brief discussion in this respect – the main points being;

- Whether there was now a need to readdress the Board's decision of 9 May 2011 to reconsider and oppose the planning application on the grounds of the potential effect of the development on the views of the Park;
- Whether Members and individual groups should respond directly and individually on the application;
- Whether the Board was able to, legally, object to the application, and if so

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
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on what grounds:

In response to the points raised the Trust Solicitor – Mr Harris advised that should the Board be minded to formally object to the application then the decision of the Board of 9 May 2011 should be varied so that the Board's primary position is one of a formal objection to the proposed planning application for the development at Coronation Sidings on the grounds that the scale of the development would spoil and blight the existing views from Alexandra Palace, and that its decision of 9 May 2011 remain as its secondary position and re-forwarded to the LB Haringey as a caveat for consideration by the LB Haringey in the event that the proposed planning application be granted approval.

The Chair then summarised and it was:

RESOLVED

- i. that the contents of the report be noted;
- ii. that in respect of proposed replacement of the roof of the Muswell Hill pedestrian bridge, and the endorsement of the joint informal meeting of the Advisory and Consultative Committees of 31 May 2011 respectively and the formal resolutions of the Advisory Committee to the proposals, that confirmation of, and endorsement be given to the proposed roof replacement;
- iii. that having considered the advice of the joint informal meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committees, and the formal resolutions of the Alexandra Park and Palace Advisory Committee of 31 May 2011 that the Board should object to the proposed development at Coronation Sidings, and requesting that this Board reconsiders its previous decision of 9 May 2011, and accepts the decision and advice of both the informal meeting of the Alexandra Park and Palace Advisory and Alexandra Palace and Park Consultative Committees, and the Alexandra Park and Palace Advisory Committee to formally object to the planning application, following consideration of the advice and having reviewed the concerns expressed, together with those of local residents and stakeholders, that its decision of 9 May 2011 with regard to proposed planning application for development at Coronation Sidings, the decision of the Board of 9 May 2011 be varied so that its primary position is one of a formal objection to the proposed planning application for the development at Coronation Sidings on the grounds that the scale of the development would spoil and blight the existing views from Alexandra Palace;
- iv. that the decision of the Alexandra Palace and Park Board of 9 May 2011 to make a representation regarding the planning application for the Coronation Sidings development, and request section 106 funds to carry out a planting scheme on the park side of the development, and requesting that the developer provides trees, shrubs, and/or climbing plants on their land, and the proposed colour scheme blends into the landscape, remain as its secondary position and re-forwarded to the LB Haringey with resolution (iii)

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	<p>above as a caveat for consideration by the LB Haringey in the event that the proposed planning application be granted approval;</p> <p>v. that the Chair of the Board be authorised to approve the IGM's letter to the Planning Authority communicating the above resolutions (iii) and (iv); and</p> <p>vi. that in respect of the recent Grounds Maintenance Contractor's undertaken customer survey regarding the park and their service, which had been web-based and was circulated to all members of the Advisory Committee and Consultative Committee (38 individuals in total), given the huge network within the 38 representative groups on both bodies and less than a third response from the 38 groups (11 in total) the Board expresses its disappointment at this response and that this be formally conveyed to both bodies.</p> <p>Councillors Peacock and Waters, having previously declared personal and prejudicial interests as members of the LBH Planning Sub-Committee, abstained from the above resolutions.</p>
<p>APBO106.</p>	<p>UPDATE REPORT - ALEXANDRA PALACE AND PARK REGENERATION WORKING GROUP - TO FOLLOW</p> <p>The Chair asked for a brief introduction of the report.</p> <p>The Interim General Manager Alexandra Palace – Mr Gill, together with Regeneration Manager – Mr Hopson gave a succinct introduction of the circulated report giving a brief synopsis of each the following issues pertaining to the regeneration of the Palace:</p> <ul style="list-style-type: none"> • An overview of the entire Regeneration and Development Project for AP&P, including a chart showing the key sequential stages in the Project • Details of the work streams comprising Stage 2 of the Project (Concept Planning) • The studies necessary to complete the Concept Plan • Outputs from the Concept Plan • Timescales for delivery and estimated costs for Stage 2 of the Project and an outline Project Plan • Financial implications of the Project <p>The Board were advised that a further report on the Regeneration Project Plan would be reported to the proposed additional Board meeting on 21 July 2011, including the proposed Communications Strategy. The introduction was concluded with a comment from the Managing Director Alexandra Palace Trading Limited – Ms Kane, stating that the momentum of the process was such that it was tremendously exciting to be at this stage and she sincerely endorsed what was being put forward today.</p> <p>Mr Gill reminded the Board that Mark Hopson would be seconded to AP&P full time as of 1 July 2011 to progress the stage 2 concept planning of the project., and that Mr Hopson's presence would be much valued in the coming months.</p> <p>The Chair thanked officers for their introduction and commented of the positive and openness approach of the regeneration of the Palace, welcoming the evident</p>

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transparency and open consultation process embarked upon with stakeholders and the public.

The Board then undertook a wide ranging discussion of the process to next be embarked upon, noting that that there would be opportunity for certain matters to be raised during the exempt part of the agenda – the main points arising from the discussion were:

- That in terms of survey and review of building conditions the previous aborted regeneration process had had considerable studies and building assessments and that much of that information would not be outdated and therefore of considerable value in terms of aspect of the proposed concept planning and confirmation that much of the previous studies had been assessed and information already taken from them some 18 month previously with assistance from the Prince's Regeneration Trust and much of the King Sturge survey of 2008 had been expertly analysed by Colliers International;
- That the outcome of Stage 2 concept planning may appear to be a little vague in terms of the likely models that the Trust would be asked to consider and if the main players were likely to be Live Music event organisers and confirmation that the outcome was indeed as yet unknown as to the likely way forward but that at the point of conclusion of the concept planning process there would be clear options for the Board to consider and then move into the tender invitation stage;
- Whether there was a likely 'Plan B' in the event of the process stalling and the issues of the state of the building during the concept planning stage deteriorating further
- The involvement of stakeholders and the need to be clear on the process of consultation and communications strategy given the previous negative communication processes and confirmation that stakeholder consultation , and communications strategy would be considered in July by the Board

The Chair then summarised and it was:

RESOLVED

- i. That the proposed key milestones for the entire Project and the associated costs identified thus far be noted;
- ii. That the Alexandra Park & Palace Regeneration Working Group be instructed to progress accordingly with Stage 2: Concept Planning as outlined in paragraph 9.1 of the report using the funds available together with and securing additional external funding to complete Stage 2 ;
- iii. that the Communications Strategy be reported the proposed meeting of the Alexandra Palace and Park Board on 21 July 2011;
- iv. that it be noted that further reports on Stage 2 and ramifications for the next Stage/s would be reported to future meetings of the Board.

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The Chair advised that the Minutes of the Board of 9 May 2011 were for the Board to consider and approve, and also circulated as 'TO FOLLOW' items were the notes of the informal joint Consultative and Advisory Committees, and also the formal deliberations of the Advisory Committee, both meetings being on 31 May 2011 for the Board to consider.

Following discussions of the recommendations of the Advisory Committee and an attempt to clarify one of the recommendations of that meeting's referral with the Chair of the Advisory Committee, and following succinct advice from the Trust Solicitor as to the responses from the Board to the Statutory Advisory Committee, the Chair summarised. In relation to paragraph c below the IGM reminded the trustees that he had asked the Trust's solicitor to consider and advise on this matter once the Monitoring Officer of the LBH had reported the outcome of the Standards Committee meeting to him. It was not the case that the matter is only now being reviewed in consequence of the advice of the SAC. Accordingly it was:

RESOLVED

- i. That the Minutes of the Alexandra Palace and Park Board held on 9 May 2011 be agreed and signed by the Chair as an accurate record of the proceedings;
- ii. That the notes of the informal joint meeting of the Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee held on 31 May 2011 be received and noted;
- iii. That in respect of the minutes of the Alexandra Park and Palace Advisory Committee held on 31 May 2011 and recommendations of the Committee for the Board to respond to, the following responses be referred back to the Advisory Committee for consideration.;

a. Park Activities Update – Coronation Sidings Development (including Hornsey Depot)

Recommendations to the Board

- i. That the Board be strongly recommended to reconsider its decision not to object to the proposals and to submit a letter of objection to the Coronation Sidings planning proposals on the grounds that the views from the Park would be spoiled by the scale of the proposed building.

Board's response:

- i. that having considered the advice of the joint informal meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committees, and the formal resolutions of the Alexandra Park and Palace Advisory Committee of 31 May 2011 that the Board should object to the proposed development at Coronation Sidings, and requesting that this Board reconsiders its previous decision of 9 May 2011, and accepts the decision and advice of both the informal meeting of the Alexandra

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Park and Palace Advisory and Alexandra Palace and Park Consultative Committees, and the Alexandra Park and Palace Advisory Committee to formally object to the planning application, following consideration of the advice and having reviewed the concerns expressed, together with those of local residents and stakeholders, that its decision of 9 May 2011 with regard to proposed planning application for development at Coronation Sidings, the decision of the Board of 9 May 2011 be varied so that its primary position is one of a formal objection to the proposed planning application for the development at Coronation Sidings on the grounds that the scale of the development would spoil and blight the existing views from Alexandra Palace;

- ii. that the decision of the Alexandra Palace and Park Board of 9 May 2011 to make a representation regarding the planning application for the Coronation Sidings development, and request section 106 funds to carry out a planting scheme on the park side of the development, and requesting that the developer provides trees, shrubs, and/or climbing plants on their land, and the proposed colour scheme blends into the landscape, remain as its secondary position and re-forwarded to the LB Haringey with resolution (iii) above as a caveat for consideration by the LB Haringey in the event that the proposed planning application be granted approval.

b. Muswell Hill Entrance Footbridge Proposals

Board's response:

that in respect of proposed replacement of the roof of the Muswell Hill pedestrian bridge, and the endorsement of the joint informal meeting of the Advisory and Consultative Committees of 31 May 2011 respectively and the formal resolutions of the Advisory Committee to the proposals, that confirmation of, and endorsement be given to the proposed roof replacement.

c. Item Raised by Interested Group – Haringey Standards Board Hearing

- i. That the Board be recommended to give due and proper consideration to the views and comments made during the Informal Advisory and Consultative Committees debate on this matter and report back to both Committees in due course, as to the outcome of their deliberations.

Board's response:

That the advice/recommendation be accepted with the caveat that when the APPB considers the matter of the outcome of the Standards Cttee, at its meeting in October 2011 the matter may be considered as an exempt matter and consequently the outcome/decision thereto may not be able to be reported back to the SAC.

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	<p>ii. That the Board be requested to review the circumstances which lead to the Alexandra Palace and Park Charitable Trust entering into a binding agreement with Firoka as revealed in the Walklate Report and findings in order to clear the air and ensure that lessons had been learnt and to prevent any such situation of a similar nature arising in future.</p> <p><i>Board's response:</i></p> <p>The Board received the advice of the Trust's solicitors. The whole issue of Firoka had now been the subject of 3 separate Walklate reports. He advocated great caution in incurring yet further legal costs in investigating something that had already been so extensively investigated. He advised that there was one issue which justified further review, namely the determination of the Standards Committee but that this apart the SAC advice should be rejected. The Board accepted this advice and therefore rejected this request for another review.</p> <p>iii. That the Board be requested to consider recovering some of the financial losses to the Charitable Trust from Firoka arising from their agreement with Firoka.</p> <p><i>Board's response:</i></p> <p>That the SAC be asked to clarify whether the resolution was pertaining solely to the losses sustained through the Firoka development, or the wider issue of losses.</p>
<p>APBO108</p>	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT Nil items.</p> <p>The Chair then varied the order of business to next consider agenda item 15.</p>
<p>APBO109</p>	<p>APPOINTMENT OF DIRECTORS TO THE BOARD OF ALEXANDRA PALACE TRADING LIMITED AND BANK SIGNATORY CHANGES FOR 2011/12 Following a brief introduction of the report Councillor Peacock nominated Councillors Cooke and Stewart as Councillor Members of the Board to be appointed as Directors of Alexandra Palace Trading Limited, following the resignation of Councillors Egan and Strickland as Directors.</p> <p>Councillor Stewart nominated Councillor Cooke to act as Bank signatory for the Trust, to replace Councillor Egan.</p> <p>RESOLVED</p> <p>i. That the resignation of Cllrs Egan and Strickland as Directors of Alexandra Palace Trading Limited be noted;</p> <p>ii. That the nomination of Councillors Cooke and Stewart from the Board be</p>

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	<p>received and that each be appointed as Directors to Alexandra Palace Trading Limited;</p> <p>iii. That in the capacity as sole shareholder of APTL this Board resolves, subject to the willingness of the nominees Councillors Cooke and Stewart, that they be appointed directors of APTL.</p> <p>iv. That Councillor Cooke be nominated as Bank signatory for the Trust to replace Councillor Egan.</p>
APBO110.	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED</p> <p>That the press and public be excluded the from the meeting for consideration of the items below as they contain exempt information as defined in para 3 of Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> <p style="text-align: center;">SUMMARY OF EXEMPT/CONFIDENTIAL PROCEEDINGS</p>
APBO111.	<p>DRAFT TRUSTEES REPORT AND FINANCIAL STATEMENT FOR THE YEAR ENDING 31 MARCH 2011</p> <p>AGREED RECOMMENDATIONS</p>
APBO112.	<p>FINANCE UPDATE</p> <p>AGREED RECOMMENDATIONS AS MOVED BY THE CHAIR</p>
APBO113.	<p>ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>Nil items</p>
APBO114.	<p>TO NOTE THE DATES OF FORTHCOMING MEETINGS OF THE BOARD FOR 2011/12</p> <p>NOTED</p>

There being no further business to discuss the meeting ended at 21.52hrs.

COUNCILLOR MATT COOKE

Chair

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* Indicates attendance

Councillors *Cooke (Chair), *Hare, *Peacock, *Scott, Stewart (Vice-Chair),
*Waters and Williams

Interim Non- *Val Paley, *Colin Marr and *Nigel Willmott
Voting
Representatives:

Observer: *David Liebeck

Also present:

Mr A. Gill – Interim General Manager – Alexandra Palace
Mr I. Harris – Trust Solicitor
Ms H. Downie – Head of Finance – Alexandra Palace
Mr M. Evison – Park Manager – Alexandra Palace
Mr J Barnett – Capital Programme Manager – Alexandra Palace
Ms Rebecca Kane – Managing Director – Alexandra Palace Trading Limited (APTL)
Mr M. Hopson - Regeneration Manager – Alexandra Palace
Mr C. Hart – Committee Manager (Clerk to the Board) LB Haringey
Mr G. Oliver – Central Finance Manager on behalf of the Director of Corporate Resources –
LB Haringey

Observer: Duncan Wilson OBE (incoming CEO)

**MINUTE
NO.**

SUBJECT/DECISION

APBO115.	<p>APOLOGIES FOR ABSENCE</p> <p>The Chair welcomed incoming Chief Executive of the Palace Mr Duncan Wilson to the meeting, and stated that he should feel free to contribute to any agenda item under consideration at this evening's meeting. The recruitment process had been global, thorough and the level of candidates was exceptionally high. Mr Wilson was congratulated for having secured the role and all were excited about the potential of working to secure the Palace's future in the coming months and years.</p> <p>Apologies for absence received on behalf of Councillors Stewart and Williams.</p> <p>NOTED</p>
APBO116.	<p>URGENT BUSINESS</p> <p>The Chair asked if there were any items of urgent business.</p> <p>The Committee Manager – Mr Hart advised that whilst there were no items of urgent business, in respect of Items 6, 7, 8, and 12 which were marked 'TO</p>

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	<p>FOLLOW' and were despatched after the agenda was published, there would need to be reasons for lateness stated by officers when introducing these items.</p> <p>NOTED</p>
APBO117.	<p>DECLARATIONS OF INTERESTS</p> <p>Councillors Cooke , Hare, and Scott, declared a personal and prejudicial interest in exempt agenda item 6 - as Directors of Alexandra Palace Trading Limited and advised that they not take part in the discussion of the item.</p> <p>NOTED</p>
APBO118.	<p>QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION</p> <p>Nil.</p>
APBO119.	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED</p> <p>That the press and public be excluded from the meeting in respect of Items 6-10 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> <p style="text-align: center;">SUMMARY OF EXEMPT/CONFIDENTIAL PROCEEDINGS</p>
APBO120.	<p>APTL DIRECTOR'S REPORT AND ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2011</p> <p>Councillor Cooke, as appointed Director of Alexandra Palace Trading Limited, having declared a personal and prejudicial interest in this item, relinquished the Chair. Councillors Hare and Scott similarly declared personal and prejudicial interests and took no part in the proceedings.</p> <p>NOTED</p> <p>The Committee Manager – Mr Hart sought nominations for the Chair for the duration of the item.</p> <p>Councillor Peacock nominated Councillor Waters as the Chair of the Board for the duration of the item.</p> <p>There being no other nominations it was agreed nemine contradicente that Councillor Waters take the Chair for the duration of the item.</p> <p style="text-align: center;">COUNCILLOR WATERS IN THE CHAIR</p>

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	<p>AGREED RECOMMENDATIONS DETAILED IN THE REPORT</p> <p>There being no further discussion on the item Councillor Waters relinquished, and Councillor Cooke resumed the Chair.</p> <p>COUNCILLOR COOKE IN THE CHAIR</p>
APBO121.	<p>FINANCE UPDATE</p> <p>AGREED RECOMMENDATIONS AS MOVED BY THE CHAIR</p> <p>At this point in the proceedings (21.50hrs), the Chair advised that due to the lateness of the time the Board would only now be able to consider Exempt Agenda Item 8. He asked that the public waiting the unrestricted part of the proceedings be advised of this and passed on his apologies for this.</p> <p>The Chair then at 21.51hrs MOVED and it was RESOLVED Nemine Contradicente to suspend Standing Orders in order to consider agenda item 8.</p>
APBO122.	<p>AWARD OF CONTRACT FOR THE NEW FIRE ALARM & EVACUATION SYSTEM</p> <p>AGREED RECOMMENDATIONS DETAILED IN THE REPORT</p>
APBO123.	<p>MINUTES</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO124.	<p>ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO125.	<p>RECONVENING OF THE PUBLIC SESSION</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO126.	<p>FINANCE UPDATE - TO FOLLOW</p>

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	<p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO127.	<p>REGENERATION UPDATE</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO128.	<p>CAPITAL WORKS UPDATE</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO129.	<p>MINUTES</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>
APBO130.	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>Item not considered due to insufficient time available.</p> <p>Noted</p>

The meeting ended at 22.07hrs

COUNCILLOR MATT COOKE

Chair

APPENDIX A 1**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE****TUESDAY, 13 SEPTEMBER 2011**PRESENT: * denotes absence**NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS****Advisory Committee Nominated Members of:**

Alexandra Residents' Association	: Ms C. Hayter
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr Dennis Heathcote
*Palace Gates Residents' Association	: Ms J. Baker
*Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	Councillor Demirci
Fortis Green Ward	:	Councillor Erskine
Hornsey Ward	:	Councillor Reid
Muswell Hill Ward	:	Councillor Jenks
*Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Mallett

Consultative Committee Nominated Members:

*Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey
Alexandra Palace Allotments Association	Vacancy
Alexandra Palace Angling Association	Mr K. Pestell
Alexandra Palace Organ Appeal	Mr R. Tucker
Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
*Alexandra Palace Garden Centre	Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
*CUFOS	Mr J. Smith
*Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott & Mr C. Richell
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
*Muswell Hill Metro Group	Mr J. Boshier
*New River Action Group	Miss R. Macdonald
*Palace View Residents' Association	Ms V. Paley
*Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke

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Councillor Hare
Councillor Peacock
*Councillor Scott
*Councillor Stewart
*Councillor Waters
*Councillor Williams

Also attending

Andrew Gill – Interim General Manager, Alexandra Palace
Mark Evison – Park Manager, Alexandra Palace
Rebecca Kane – Managing Director, Alexandra Palace Trading Company (APTL)
Natalie Cole – Clerk to the Committee (LB Haringey)

**MINUTE
NO.**

SUBJECT/DECISION

<p>APSC15.</p>	<p>ELECTION OF CHAIR</p> <p>Colin Marr was nominated and there were no further nominations.</p> <p>RESOLVED that Colin Marr be elected at Chair of the Joint Committee for this meeting.</p>
<p>APSC16.</p>	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for lateness were received from Councillor Cooke and Nigel Willmott.</p> <p>Apologies for absence were received from Councillors Stewart, Williams and Waters, Jane Hutchinson, Gordon Hutchinson, Rachael MacDonald, Mike Tarpey, Liz Richardson and Val Paley.</p>
<p>APSC17.</p>	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Demirci declared a prejudicial interest in agenda item 6 (minute 21 below) (Review of Premises Licence for Alexandra Palace) as Chair of the LB Haringey Regulatory Committee and a member of the Licensing Committee which would be considering the licence.</p> <p>Councillor Reid declared a prejudicial interest in agenda item 6 (Review of Premises Licence for Alexandra Palace) as he was a member of the LB Haringey Regulatory Committee and Licensing Committee which would be considering the licence.</p> <p>Both Councillors Demirci and Reid left the room during consideration of agenda item 6 (minute number 21).</p> <p>Councillor Beacham declared a personal interest as a member of the LH Haringey Regulatory and Licensing Sub Committee, although he would not sit on the</p>

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	<p>Committee considering the Alexandra Palace premises licence.</p> <p>Councillor Jenks declared a personal interest as he was a member of Warner Estate Residents' Association (WERA).</p>
APSC18.	<p>MINUTES AND MATTERS ARISING</p> <p>a. <u>Joint (Informal) Statutory Advisory Committee and Consultative Committee</u></p> <p>The notes of the Joint SAC/CC meeting held on 31st May 2011 were agreed as a correct record, subject to the minor grammatical amendments proposed by David Liebeck at minute APSC11, bullet point 3.</p> <p>b. <u>Alexandra Park and Palace Statutory Advisory Committee (SAC)</u></p> <p>The minutes of the Advisory Committee held on 31st May 2011 were noted.</p> <p>c. <u>Alexandra Palace and Park Board</u></p> <p>The draft minutes of the meeting of the Alexandra Palace and Park Board held on 9th May, 21st June and 21st July 2011 were noted.</p> <p><u>Matters arising</u></p> <p>Some members considered the Board's response to the SAC's recommendations (specifically the three questions posed in relation to the Firoka Licence on Page 8 of the agenda pack) to be unsatisfactory. Their comments included:</p> <ul style="list-style-type: none"> • In the table of the Board's responses to the SAC (pages 10-11 of the SAC agenda pack) the response to question ii was different to the Board's response recorded in the minutes of 21st June 2011. • The advice of the Alexandra Palace and Park Charitable Trust Solicitor should not have been obtained in relation to this matter because he had a conflict of interest by having been legal advisor to the Trust during 2007 when the Firoka licence was signed. • Mr O'Callaghan went on to say he regretted having to return to this matter and that he would like nothing better than to "move on". However, he said the trustees had to recognize that they had a legal duty to do their utmost to conserve the assets of the trust and to try and obtain the return of the four million pounds loss occasioned by their failure to evict Firoka after the expiry of the lease in August 2007. He did not know whether they had been given advice on this by the trust solicitor; if they had and not followed it, they were in breach of trust; if they had not, the question of negligence needed to be investigated. Mr O'Callaghan also said he would write to the new Chief Executive of Alexandra Palace about his concerns in this matter. <p>The Interim General Manager reminded members of the investigations and</p>

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	<p>the review of governance of Alexandra Palace already conducted in response to the Firoka dealings. The Board had conducted many open and private discussions about the history around Firoka and the Committee were urged to appreciate that some matters could not be discussed in open forums for legal reasons.</p> <p>The Committee was urged by the Chair of the Alexandra Palace Charitable Trust, who recognised that the lessons learnt from the Firoka deal were extremely important, to look forward and concentrate on the future regeneration of Alexandra Palace. Further reviews of Firoka would be costly and the money could be spent on much needed repairs to the Palace's structure. These comments were supported by the Interim General Manager and Councillor Demirci.</p> <p>AGREED</p> <p>i. That the Board be asked again to formally consider and fully respond to the questions previously submitted and obtain independent advice on the Firoka matter.</p> <p>d <u>Alexandra Palace and Park Consultative Committee</u></p> <p>The draft minutes of the meeting of the Consultative Committee held on 21st July and the tabled minutes of 6th September 2011 were noted.</p>
APSC19.	<p>PARK ACTIVITIES UPDATE</p> <p>The Joint Committee received the Park Activities Update report, introduced by Mark Evison, Park Manager as set out in the report.</p> <p>NOTED</p> <ul style="list-style-type: none"> • Alexandra Park had achieved Green Flag and Green Heritage awards for the year and would be informed on Friday 16th September if it had achieved a London in Bloom award. • Park staff were dealing with a minor algae bloom in the boating pond caused by problems with the pond aerator. The pond water had been tested with satisfactory results. • The Chair mentioned that the Board's letter of objection to the Coronation Sidings application had not been included in the LB Haringey Planning Committee agenda pack (for the meeting on Monday 12th September 2011). The planning permission had been granted, but he doubted whether the Board's objection would have influenced the decision.. <p>AGREED to note the report.</p>
APSC20.	<p>FORTHCOMING EVENTS</p> <p>The Committee received the Forthcoming Events Update report, introduced by Rebecca Kane, Managing Director - Alexandra Palace Trading Company Limited</p>

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	<p>(APTL) as set out in the report.</p> <p>NOTED</p> <ul style="list-style-type: none"> • The Chase 'N' Status music festival on 25th November 2011 would close at 6am which was when public transport routes re-started, making it easier for patrons to travel home quickly and quietly from the venue. APTL was delighted to announce that the number of music bookings has trebled in the last 2-3 years. • In response to concerns raised it was noted that dates for the Farmers' Market had not been scheduled into the report because they had not been confirmed at the time of publication. The Committees were reminded that they could access information (updated daily) at the following link: http://www.alexandrapalace.com/whats-on/ • The London Open House weekend was being held at Alexandra Palace including access to the TV studios and theatre foyer and featuring a book signing by Maggie Butt ref 'Ally Pally Prison Camp'. • There would not be a fireworks event this year due to budget pressures. • A Committee member congratulated APTL on the All Tomorrow's Parties Event in July 2011. <p>AGREED to note the report.</p>
<p>APSC21.</p>	<p>REVIEW OF THE PREMISES LICENCE FOR ALEXANDRA PALACE</p> <p><i>Clerks Note: Councillors Demirci and Reid left the room during the discussion of this item</i></p> <p>Rebecca Kane (MD APTL) gave a verbal report on the review of the Alexandra Palace premises licence, which is issued by LB Haringey's Licensing Department. This review had led to a complaint from a local resident about noise, anti-social behaviour of patrons leaving the premises, litter and public nuisance and a lack of stewards at exits during the 28/29 May 'Swedish House Mafia' event.</p> <p>Ms Kane explained how APTL had addressed each of the issues, how APTL officers regularly met with the relevant statutory authorities before large events take place and that a new post event clean-up firm had been appointed.</p> <p>The consultation for the premises application was due to end on Monday 19th September and representation in support or objection could still be made. The meeting agreed that as part of the review process the Statutory Advisory Committee (SAC) should submit a letter of support for the way in which APTL discharged its duties in relation to the premises licence. It was also agreed to place on record that the Advisory Committee was wholly satisfied with the manner in which APTL was seeking to deal with the 5 issues raised by the complaint.</p> <p>AGREED that the Statutory Advisory Committee be asked to submit written representation to LB Haringey's Licensing Committee in support of the licence incorporating the comments above.</p>

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 13 SEPTEMBER 2011**

	<i>Clerks Note: Councillors Demirci and Reid re-joined the meeting. A record of the full discussion of this item can be found at Appendix A (attached).</i>
APSC22.	<p>GOVERNANCE</p> <p>The Committee received a verbal update on governance from Andrew Gill, Interim General Manager – Alexandra Palace.</p> <p>NOTED that the Trustees' Handbook was being updated to reflect changes to the Council's constitution and to include a new policy on the Bribery Act and other policy changes.</p>
APSC23.	<p>ANY OTHER BUSINESS</p> <p>a. 75 Years of television</p> <p>John Thompson of the Alexandra Palace Television Group reported on the work undertaken by the Group in conjunction with others to celebrate the 75th anniversary of the world's first broadcast TV service from AP on Wednesday 2 November 1936. The Group's intention had been for a public event on that day and he regretted that for operational reasons APTL had been unable to accommodate this</p> <p>The Managing Director APTL stated that the event might be better held on the weekend of 5th / 6th November and highlighted that they were collaborating with the BBC re content plus there would be lots of media coverage via the BBC about the event.</p> <p>Jacob O'Callaghan commented on the importance of marking this historic event, mentioned the recent BBC TV programme 'The Hour', which related to the early days of AP and suggested a meeting between John Thompson, Rebecca Kane, Andrew Gill and himself to ensure the event is successful.</p> <p>The Committee congratulated and thanked John Thompson and Officers for their work on this.</p> <p>AGREED that the item be included on the agenda for the next Board meeting on 18th October and that the Managing Director APTL, the Interim General Manager – Alexandra Palace, Councillor Bob Hare and the Chair of the Board work together to organise the event with the assistance of other committee members as appropriate.</p> <p>b. Haringey Heartlands Planning Application</p> <p><i>Clerk's note: The members of the Committee who were members of the LB Haringey Planning Sub-Committee abstained from the discussion on the Haringey Heartlands Planning Application.</i></p>

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
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The Chair highlighted that the Haringey Heartlands Planning Application would be considered by the Council's Planning Sub-Committee on 22nd September 2011 and that no formal objection had been submitted by the Board.

AGREED: That the Statutory Advisory Committee be asked to make a submission to the Council's Planning Department including the Committee's ground for objection that the development would spoil and blight the views from the Park, which has Conservation Area and Metropolitan Open Land (MOL) status, and that there were Council policies in place to protect these views.

c. Dog Waste Bins

A Committee member highlighted disappointment that the current dog waste bins were being removed (due to coming to the end of usable life) and would not be replaced. It was explained that dog waste was no longer classed as "clinical waste" and can be placed in ordinary litter bins and this would save maintenance costs.

AGREED that the Committee lamented the loss of the dog waste bins and encouraged their replacement and that the Board be recommended to reconsider replacing the dog bins or increasing the size of general bins.

d. Car Parking Charges

The Committee noted that there would be an update at the next Board meeting on 18th October 2011 on the communication plan being worked on by a project team in relation to potential charging for car parking at Alexandra Palace.

e. Monthly Stakeholder Forums

The Committee noted that informal and regular monthly Alexandra Palace and Park stakeholder forums will be held at the Palace commencing on Thursday 22nd September 2011 between 7pm and 8pm, and held on the third Thursday of each month thereafter. The aim was to have an informal opportunity to engage with residents and stakeholders, to keep people informed re regeneration activity and current site activity. There would always be a Q&A section to the meeting.

f. Silent Movie Night

The Committee noted the forthcoming Silent Movie night on Thursday 15th September 2011.

g. Thanks to Interim General Manager

The Committee expressed thanks to Andrew Gill, Interim General Manager, Alexandra Palace, who would be leaving his post in October.

APSC24. DATES OF FUTURE MEETINGS

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
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TUESDAY, 13 SEPTEMBER 2011**

	<p>The dates of future meetings were noted: Tuesday 8th November 2011 Tuesday 10th January 2012 Tuesday 6th March 2012</p> <p>The meeting ended at 21:15 hrs.</p>
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Colin Marr
Chair

APPENDIX A1

APPENDIX OF THE MINUTES OF THE INFORMAL DISCUSSION ON THE ALEXANDRA PALACE PREMISES LICENCE REVIEW AT THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON TUESDAY, 13 SEPTEMBER 2011

MINUTE NO.	SUBJECT/DECISION
APSC21	<p>REVIEW OF THE PREMISES LICENCE FOR ALEXANDRA PALACE <i>Clerks Note: Councillors Demirci and Reid left the room during the discussion of this item.</i></p> <p>The Committee received the verbal presentation on the review of the Alexandra Palace premises licence by Rebecca Kane, Managing Director – Alexandra Palace Trading Company (APTL), including:</p> <ul style="list-style-type: none"> • The Managing Director explained that since the change in the licensing law in 2003 anyone had the ability to raise a concern about how a venue was discharging its responsibilities under the licence, by way of requesting a review. • A review of Alexandra Palace’s licence had resulted due to a complaint to LB Haringey’s Licensing Department from a local resident. The complaint included: noise, anti-social behaviour of patrons leaving the premises, litter and public nuisance and a lack of stewards at exits during the 28/29th May Swedish House Mafia event. • The Managing Director explained that she could not commit Alexandra Palace to how it would respond to the complaint as she needed to do this in conjunction with the other statutory authorities in due course, but she wanted to explain, for the benefit of the SAC and CC, how APTL was intending to address each of the issues raised via the complainant: <ol style="list-style-type: none"> 1. Noise during dispersal: a dispersal plan was created for this event and much attention given to getting people connected back to the night bus service. APTL would review the plan in light of this complaint. 2. Anti-social behaviour: similar to the above. In addition a new cleaning firm has been appointed since this May event to improve the general clean up post events. APTL will review the clean up operation. 3. Flyposting: APTL is reviewing the level of fines imposed for such illegal activity and the methods for enforcement. 4. Criminal damage: APTL offered its full co-operation to the Police in light of the damage reported. The offer of assistance on this occasion was not taken up but still stands. In addition, good working relations exist and are sustained with local Police via monthly statutory meetings when planning for any large event at Alexandra Palace. 5. Levels of stewarding: APTL will review its stewarding levels in light of this concern. • APTL officers regularly met with the relevant statutory authorities before large events take place. • The Managing Director reassured the committees that APTL proactively responded to and sought feedback regarding events hosted at the Palace. She referred members to the matters arising at the 31.5.11 meeting when

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
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the clean up operation was questioned. Since that meeting, she was pleased to announce that a new firm had been employed to improve this important work post event.

- The consultation for the premises application was due to end on Monday 19th September and anyone could make a representation in support or objection providing the reasons were relevant to the 4 licensing objectives: Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, Protecting Children from Harm.

The Committee agreed that the Statutory Advisory Committee (SAC) should submit a letter of support for the way in which APTL discharged its duties in relation to the premises licence - in response to the review process , including:

- In the past when the Advisory Committee had raised issues concerning noise, public safety and public nuisance with Palace officials they had been dealt with satisfactorily by Alexandra Palace Trading Limited (APTL). APTL officers had pro-actively dealt with matters and had always reported back to both the Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee as a point of courtesy.
- For example, further to the committees' concerns about noise nuisance during the large Swedish House Mafia music event, which took place on 28 and 29 May 2011, the committees were informed that the air vents in the Great Hall had been left open, owing to human error, thereby causing noise to bleed from the venue. The committees were subsequently informed that procedures had been changed to ensure this could not happen again. The fact that on the first night, with the vents shut, there had been no issues, demonstrated that the building was capable of containing such noise.
- The Managing Director (APTL) had revisited previous complaints at subsequent meetings and explained to the committees how issues such as flyposting, litter and egress after large events were being reviewed.
- It should be placed on record that the Advisory Committee wholly supported how Alexandra Palace was discharging its duties under the licence and was satisfied with the manner in which APTL was seeking to deal with the 5 issues raised by the complaint.

AGREED that the Statutory Advisory Committee be asked to submit written representation to LB Haringey's Licensing Committee in support of the licence incorporating the comments above.

Clerks Note: Councillors Demirci and Reid re-joined the meeting.

APPENDIX B1**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE - THURSDAY, 21 JULY 2011**

* Denotes absence

Consultative Committee Nominated Members:

*Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey
*Alexandra Palace Allotments Association	Mr C. Mahony
Alexandra Palace Angling Association	Mr K. Pestell
Alexandra Palace Organ Appeal	Mr R. Tucker
*Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
*Alexandra Palace Garden Centre	Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
*CUFOS	Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
*Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
*The Grove Café	Mrs C. Amoruso
Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke
 Councillor Hare
 Councillor Peacock
 Councillor Scott
 Councillor Stewart
 Councillor Waters
 Councillor Williams

Also attending

Andrew Gill – Interim General Manager, Alexandra Palace
 Mark Evison – Park Manager, Alexandra Palace
 Rebecca Kane – Managing Director, Alexandra Palace Trading Company (APTL) (part meeting)
 Natalie Cole – Clerk to the Committee (LB Haringey)

MINUTE NO.	SUBJECT/DECISION	ACTION BY
APCC01.	APOLOGIES FOR ABSENCE	
	Apologies for absence from this meeting were received from Cllr Neil Williams, Colin Campbell-Preston, Caroline Hayter, Gordon Hutchinson, Kevin Pestell, Ken Ranson, Mike Tarpey, Roger Tucker.	

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 21 JULY 2011**

APCC02.	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p>																																										
APCC03.	<p>MEMBERSHIPS</p> <p>The Chair expressed apologies for the short notice of the meeting and explained that the meeting had been called so that the membership could be agreed to enable formal representation of the Consultative Committee on the Alexandra Palace and Park Consultative Board during the summer period. The Chair proposed that the membership agreed tonight would be on an interim basis until the next formal meeting of the Consultative Committee in the autumn.</p> <p>(a) <u>Memberships of the Consultative Committee 2011/12</u></p> <p>NOTED the amendment to the agenda, which referred to the previous Municipal Year.</p> <p>AGREED to amend the recommendation to: To note the applications for membership of the Committee for the 2011/12 Municipal Year <i>until the next formal meeting of the Consultative Committee.</i></p> <p>The Clerk advised that the following groups had not made contact to confirm their memberships:</p> <ul style="list-style-type: none"> • Alexandra Palace Allotments Association • Alexandra Palace Angling Association <p>RESOLVED that the applications for the interested groups below for membership of the Consultative Committee for the 2011/12 municipal year be agreed for an interim period until the next full formal meeting of the Consultative Committee.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Alexandra Palace Amateur Ice Skating Club</td> <td>Mr M. Tarpey</td> </tr> <tr> <td>Alexandra Palace Allotments Association</td> <td>to be confirmed</td> </tr> <tr> <td>Alexandra Palace Angling Association</td> <td>to be confirmed</td> </tr> <tr> <td>Alexandra Palace Organ Appeal</td> <td>Mr R. Tucker</td> </tr> <tr> <td>Alexandra Palace Television Group</td> <td>Mr J. Thompson</td> </tr> <tr> <td>Alexandra Residents' Association</td> <td>Ms C. Hayter</td> </tr> <tr> <td>Alexandra Palace Garden Centre</td> <td>Mr C. Campbell-Preston</td> </tr> <tr> <td>Alexandra Park and Palace Conservation Area</td> <td></td> </tr> <tr> <td>Advisory Committee</td> <td>Mr C. Marr</td> </tr> <tr> <td>Bounds Green and District Residents' Association</td> <td>Mr K. Ranson</td> </tr> <tr> <td>CUFOS</td> <td>Mr J. Smith</td> </tr> <tr> <td>Friends of Alexandra Park</td> <td>Mr G. Hutchinson</td> </tr> <tr> <td>Friends of the Alexandra Palace Theatre</td> <td>Mr N. Willmott</td> </tr> <tr> <td>Hornsey Historical Society</td> <td>Mr J. O'Callaghan</td> </tr> <tr> <td>Muswell Hill and Fortis Green Association</td> <td>Ms D Feeney</td> </tr> <tr> <td>Muswell Hill Metro Group</td> <td>Mr J. Boshier</td> </tr> <tr> <td>New River Action Group</td> <td>Miss R. Macdonald</td> </tr> <tr> <td>Palace View Residents' Association</td> <td>Ms V. Paley</td> </tr> <tr> <td>The Grove Café</td> <td>To be confirmed</td> </tr> <tr> <td>Vitrine Ltd - The Lakeside Café</td> <td>Mr A. Yener</td> </tr> <tr> <td>Warner Estate Residents' Association</td> <td>Prof. R. Hudson</td> </tr> </table>	Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey	Alexandra Palace Allotments Association	to be confirmed	Alexandra Palace Angling Association	to be confirmed	Alexandra Palace Organ Appeal	Mr R. Tucker	Alexandra Palace Television Group	Mr J. Thompson	Alexandra Residents' Association	Ms C. Hayter	Alexandra Palace Garden Centre	Mr C. Campbell-Preston	Alexandra Park and Palace Conservation Area		Advisory Committee	Mr C. Marr	Bounds Green and District Residents' Association	Mr K. Ranson	CUFOS	Mr J. Smith	Friends of Alexandra Park	Mr G. Hutchinson	Friends of the Alexandra Palace Theatre	Mr N. Willmott	Hornsey Historical Society	Mr J. O'Callaghan	Muswell Hill and Fortis Green Association	Ms D Feeney	Muswell Hill Metro Group	Mr J. Boshier	New River Action Group	Miss R. Macdonald	Palace View Residents' Association	Ms V. Paley	The Grove Café	To be confirmed	Vitrine Ltd - The Lakeside Café	Mr A. Yener	Warner Estate Residents' Association	Prof. R. Hudson
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**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 21 JULY 2011**

(b) Representatives to the Consultative Committee to serve on the Board

AGREED to amend the recommendation to:

To agree the appointment of three representatives of the Committee to serve as non-voting Members of the Alexandra Palace and Park Board ***until the next formal meeting of the Consultative Committee.***

The following members were nominated:

Colin Marr
Jacob O'Callaghan
Mike Tarpey
Val Paley
Nigel Willmott

Following a ballot it was:

RESOLVED that the following three representatives of the Consultative Committee would serve as non-voting members of the Alexandra Palace and Park Board, as an interim solution until the next formal meeting of the Consultative Committee:

Colin Marr
Val Paley
Nigel Willmott

(c) Constitution

Committee members suggested the following two amendments to the Constitution.

The Clerk agreed to take this back to the relevant Council team as it would require approval of an amendment to the Council's constitution.

Section 2.2. (v) (c)

The word "nation" should be amended to read "national"

Section 2.2 (vi)

The word "**elected**" should be inserted in between the words "be" and "following" so that the sentence reads "...and local organisations shall be **elected** following..."

RESOLVED to note the constitution.

The meeting ended at 19:35 hrs.

COUNCILLOR MATT COOKE

Chair

APPENDIX B2**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE - TUESDAY, 6 SEPTEMBER 2011**

* Denotes absence

Consultative Committee Nominated Members:

Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey
*Alexandra Palace Allotments Association	Vacancy
Alexandra Palace Angling Association	Mr K. Pestell
*Alexandra Palace Organ Appeal	Mr R. Tucker
*Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	Ms C. Hayter
*Alexandra Palace Garden Centre	Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
*Bounds Green and District Residents' Association	Mr K. Ranson
*CUFOS	Mr J. Smith
*Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke
 Councillor Hare
 Councillor Peacock
 *Councillor Scott
 Councillor Stewart
 *Councillor Waters
 Councillor Williams

Apologies Councillors Scott and Williams

Also attending

Andrew Gill – Interim General Manager, Alexandra Palace
 Natalie Cole – Clerk to the Committee (LB Haringey)

MINUTE NO.	SUBJECT/DECISION	ACTION BY
APCC01.	APOLOGIES FOR ABSENCE	
	Apologies for absence were received from Mark Evison, Cllr Neil Williams, Gordon Hutchinson, Colin Richell and Roger Tucker.	
APCC02.	DECLARATIONS OF INTEREST	
	Councillor Hare declared a personal interest in item 3 – Memberships – as he	

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
TUESDAY, 6 SEPTEMBER 2011**

	was Chair of the Alexandra Palace Allotments Association.																																						
APCC03. MEMBERSHIPS	<p>a. <u>Applications for membership for 2011/12</u></p> <p>i. The Committee noted that the following interested groups had yet to submit the their groups' current constitutions and recent annual general meeting minutes:</p> <p>Alexandra Palace Allotments Association Alexandra Palace Angling Association Bounds Green and District Residents' Association New River Action Group</p> <p>The clerk was in liaison with the groups representatives in order to obtain the relevant documents.</p> <p>ii. RESOLVED that the applications for memberships of the Committee for the 2011/12 municipal year be approved for the organisations listed below, (subject to receipt of the relevant paperwork as noted above):</p> <table data-bbox="284 1014 1457 1747"> <tr> <td>Alexandra Palace Amateur Ice Skating Club</td> <td>Mr M. Tarpey</td> </tr> <tr> <td>Alexandra Palace Allotments Association</td> <td>Vacancy</td> </tr> <tr> <td>Alexandra Palace Angling Association</td> <td>Mr K. Pestell</td> </tr> <tr> <td>Alexandra Palace Organ Appeal</td> <td>Mr R. Tucker</td> </tr> <tr> <td>Alexandra Palace Television Group</td> <td>Mr J. Thompson</td> </tr> <tr> <td>Alexandra Residents' Association</td> <td>Ms C. Hayter</td> </tr> <tr> <td>Alexandra Palace Garden Centre</td> <td>Mr C. Campbell-Preston</td> </tr> <tr> <td>Alexandra Park and Palace Conservation Area Advisory Committee</td> <td>Mr C. Marr</td> </tr> <tr> <td>Bounds Green and District Residents' Association</td> <td>Mr K. Ranson</td> </tr> <tr> <td>CUFOS</td> <td>Mr J. Smith</td> </tr> <tr> <td>Friends of Alexandra Park</td> <td>Mr G. Hutchinson</td> </tr> <tr> <td>Friends of the Alexandra Palace Theatre</td> <td>Mr N. Willmott</td> </tr> <tr> <td>Hornsey Historical Society</td> <td>Mr J. O'Callaghan</td> </tr> <tr> <td>Muswell Hill and Fortis Green Association</td> <td>Ms D Feeney</td> </tr> <tr> <td>Muswell Hill Metro Group</td> <td>Mr J. Boshier</td> </tr> <tr> <td>New River Action Group</td> <td>Miss R. Macdonald</td> </tr> <tr> <td>Palace View Residents' Association</td> <td>Ms V. Paley</td> </tr> <tr> <td>Vitrine Ltd - The Lakeside Café</td> <td>Mr A. Yener</td> </tr> <tr> <td>Warner Estate Residents' Association</td> <td>Prof. R. Hudson</td> </tr> </table> <p>b. <u>Grove Café</u></p> <p>The Committee noted that The Grove Café leaseholder was no longer a member of the Committee.</p> <p>c. <u>Representatives of the Consultative Committee to serve on the Board</u></p> <p>The following nominations were made for Consultative Committee members to serve on the Alexandra Palace and Park Board: Colin Marr, Mike Tarpey, Nigel</p>	Alexandra Palace Amateur Ice Skating Club	Mr M. Tarpey	Alexandra Palace Allotments Association	Vacancy	Alexandra Palace Angling Association	Mr K. Pestell	Alexandra Palace Organ Appeal	Mr R. Tucker	Alexandra Palace Television Group	Mr J. Thompson	Alexandra Residents' Association	Ms C. Hayter	Alexandra Palace Garden Centre	Mr C. Campbell-Preston	Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr	Bounds Green and District Residents' Association	Mr K. Ranson	CUFOS	Mr J. Smith	Friends of Alexandra Park	Mr G. Hutchinson	Friends of the Alexandra Palace Theatre	Mr N. Willmott	Hornsey Historical Society	Mr J. O'Callaghan	Muswell Hill and Fortis Green Association	Ms D Feeney	Muswell Hill Metro Group	Mr J. Boshier	New River Action Group	Miss R. Macdonald	Palace View Residents' Association	Ms V. Paley	Vitrine Ltd - The Lakeside Café	Mr A. Yener	Warner Estate Residents' Association	Prof. R. Hudson
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**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
TUESDAY, 6 SEPTEMBER 2011**

Willmott, Jacob O'Callaghan and Val Paley.
Mike Tarpey and Jacob O'Callaghan withdrew from the process. The Committee thanked Mike Tarpey for his many years of service as representative of the Consultative Committee on the Board.

RESOLVED that Colin Marr, Val Paley and Nigel Willmott be duly elected as non-voting members of the Alexandra Palace and Park Board.

d. Consultative Committee Constitution

The Committee received the grammatically amended Consultative Committee Constitution (tabled).

Committee members suggested that the constitution be further amended, subject to the agreement of the relevant committees, at:

- paragraph 2(b)(i) – to state that the chair of the Consultative Committee would be decided by the membership for the municipal year.
- paragraph 2(b)(ii) – to include the words “start of” to read “In the event of the Chair not being present at the **start of** the meeting.....”

The Chair supported such amendments as a way forward in the future and reminded the Committee that the usual process must be followed and that the Board's approval was required for any additional substantial amendments.

It was noted that bullet point 1 above was a recommendation of the Consultative Committee Working Group to be considered in item 4 below.

RESOLVED that the amended tabled constitution be agreed and the Constitution be further considered by the Consultative Committee (CC) after the Working Group's recommendations had been considered by the Statutory Advisory Committee (SAC) and the Joint SAC/CC.

APCC04. JOINT INFORMAL MEETING OF THE STATUTORY ADVISORY COMMITTEE AND CONSULTATIVE COMMITTEE (SAC/CC)

The Chair welcomed comments and questions from Committee Members on the following recommendations of the Consultative Committee Working Group, which met on Monday 18th June 2011:

- In the spirit of building on what has already been achieved, there are further improvements to the joint meeting arrangements that could be made. See below:
- Retain the joint meeting approach, but structure the meeting as effectively two separate meetings held consecutively in sequence, first the CC followed by the SAC.
- The agenda could be common for both parts.
- Councillor trustee members of the CC should attend and take part in the first meeting just as they would for the CC now. SAC members could be involved in the first meeting as participating but non-voting observers.
- For the second part, which would be ring-fenced as formal SAC, members of the CC could attend as non participating observers.
- Chairman of the SAC would be as of now, and chairman of the CC would

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
TUESDAY, 6 SEPTEMBER 2011**

be decided by the membership.

Following was noted during discussions:

- The Consultative Committee Working Group was thanked for its work on the review.
- The Chair reminded the Committee that the Joint Statutory Advisory and Consultative Committee (SAC/CC) was established to allow for joint and better quality of debate on issues concerning the Palace and Park.
- The SAC still had to convene formally at the close of the Joint meeting to meet legislative requirements and formalise any joint recommendations to the Board, the wording of which could be agreed before the close of the Joint meeting and then ratified or amended as appropriate by the SAC.
- The Chair reminded members that quality of debate would be enhanced and duplication hugely reduced, by both committees meeting together in the first session. Use of technology and clearly and visibly recording the resolutions of the joint meeting (i.e. on a projection screen) and then using those agreed positions in the following SAC session to be officially ratified by the separate SAC meeting would mean a far more efficient use of the SAC's time.
- One member expressed concern that the remit of the SAC might be diluted by holding shorter meetings and the Committee noted that effective chairmanship should avoid this by leading appropriate and fair debate and ensuring that both SAC and CC members were in agreement and that any separate points by the SAC be recorded effectively.

RESOLVED that the above points as a way forward for the Joint SAC/CC arrangements be agreed.

The meeting ended at 20:25 hrs.

COUNCILLOR MATT COOKE

Chair

ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE RESOLUTIONS
APPENDIX C

ADVICE AND RECOMMENDATIONS OF THE ADVISORY COMMITTEE FROM ITS MEETING ON

13th SEPTEMBER 2011

PRESENTED TO THE ALEXANDRA PALACE AND PARK BOARD MEETING ON 18th OCTOBER 2011 COMPLETED WITH THE BOARD'S ACCEPTANCE/REJECTION AND REASONS WHY AS APPROPRIATE

	Advice and Recommendations	Accepted or Rejected and Reasons Why
1	<p>Agenda Item 5 – Minutes of the Statutory Advisory Committee (SAC) held on 31st May 2011 & Board's response to the SAC's recommendations</p> <p><u>RESOLVED</u></p> <p>That the Board be asked to formally consider and fully respond to the questions previously submitted (copied below) and obtain independent advice on the Firoka matter.</p> <p>i. That the Board be recommended to give due and proper consideration to the views and comments made during the Informal Advisory and Consultative Committees debate on this matter and report back to both Committees in due course, as to the outcome of their deliberations.</p> <p>ii. That the Board be requested to review the circumstances which lead to the Alexandra Palace and Park Charitable Trust entering into a binding agreement with Firoka as revealed in the Walklate Report and findings in order to clear the air and ensure that lessons had been learnt and to prevent any such situation of a similar nature arising in future.</p>	

ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE RESOLUTIONS

	iii. That the Board be requested to consider recovering some of the financial losses to the Charitable Trust from Firoka arising from their agreement with Firoka.	

APPENDIX C1**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 13 SEPTEMBER 2011**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Ms C. Hayter	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
*Ms J. Baker	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association
VACANCY		

APPOINTED MEMBERS

Councillor D. Beacham	:	Alexandra Ward
Councillor A. Demirci	:	Bounds Green Ward
Councillor S. Erskine	:	Fortis Green Ward
Councillor E. Reid	:	Hornsey Ward
Councillor J. Jenks	:	Muswell Hill Ward
*Councillor P. Gibson	:	Noel Park Ward
Councillor E. Griffith	:	Council Wide appointment
Councillor T. Mallett	:	Council Wide appointment

Also in attendance:

Mr Andrew Gill – Interim General Manager – Alexandra Palace

Mr Mark Evison – Park Manager – Alexandra Palace

Ms Rebecca Kane – Managing Director, Alexandra Palace Trading Limited

Mrs Natalie Cole – Clerk to the Committee

Public Gallery:

Cllr Cooke – Chair of the Alexandra Palace and Park Board

Cllr Peacock – Board Trustee

Cllr Hare – Board Trustee

Kevin Pestell – Member of Alexandra Palace and Park Consultative Committee

**MINUTE
NO.****SUBJECT/DECISION**

APSC09.	APOLOGIES FOR ABSENCE Apologies for absence were received from Cllr Gibson, Jane Hutchinson, Rachael MacDonald and Liz Richardson.
APSC10.	INFORMAL JOINT SAC/CC MEETINGS <i>Clerk's note: 19:05 hrs - The Vice Chair, Cllr Errol Reid, was in the chair for this item.</i>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
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	<p>The Committee received the recommendations of the Alexandra Palace and Park Consultative Committee Working Group, which met on Monday 18th June 2011. The recommendations had been agreed by the Consultative Committee at a special meeting held on 6th September 2011 as a way forward for the Joint SAC/CC.</p> <p>RESOLVED to agree the recommendations of the Alexandra Palace and Park Consultative Committee Working Group as set out below:</p> <ul style="list-style-type: none"> • In the spirit of building on what has already been achieved, there are further improvements to the joint meeting arrangements that could be made. See below: • Retain the joint meeting approach, but structure the meeting as two separate but consecutive formal meetings in sequence, first the CC and then the SAC. • The agenda could be common for both parts. • Councillor trustee members of the CC should attend and take part in the first meeting just as they would for the CC now. SAC members could be involved in the first meeting as participating but non-voting observers. • For the second part, which would be ring-fenced as formal SAC, members of the CC could attend as non participating observers. • Chairman of the SAC would be as of now, and chairman of the CC would be decided by the membership.
<p>APSC11.</p>	<p>ADJOURNMENT</p> <p>The Advisory Committee adjourned at 19:10 hrs to allow the Joint Informal SAC/CC meeting to take place.</p> <p>The Advisory Committee reconvened at 21.15 hrs.</p>
<p>APSC12.</p>	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Demirci declared a prejudicial interest in agenda item 8 (minute 16 below) (Review of Premises Licence for Alexandra Palace) as Chair of the LB Haringey Regulatory Committee and a member of the Licensing Committee which would be considering the licence.</p> <p>Councillor Reid declared a prejudicial interest in agenda item 8 (Review of Premises Licence for Alexandra Palace) as he was a member of the LB Haringey Regulatory Committee and Licensing Committee which would be considering the licence.</p> <p>Both Councillors Demirci and Reid left the room during consideration of agenda item 8 (minute number 16).</p> <p>Councillor Beacham declared a personal interest as a member of the LH Haringey Regulatory and Licensing Sub Committee, although he would not sit on the</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
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	<p>Committee considering the Alexandra Palace premises licence.</p> <p>Councillor Jenks declared a personal interest as he was a member of Warner Estate Residents' Association (WERA).</p>
APSC13.	<p>MINUTES AND MATTERS ARISING</p> <p>a. <u>Alexandra Park and Palace Advisory Committee</u></p> <p>RESOLVED that the minutes of the Advisory Committee held on 31st May 2011 be confirmed as a correct record and the Board's response to the Advisory Committee's recommendations be noted.</p> <p><u>Matters arising</u></p> <p>A Committee Member highlighted that the table of the Board's responses to the Advisory Committee (pages 7 -11 of the agenda pack) the response to question ii was different to the Board's response recorded in the minutes of 21st June 2011.</p> <p>The Interim General Manager explained that the Board's responses in the table of SAC recommendations were not necessarily always the same as recorded in the final minutes of the Board meetings.</p> <p>RESOLVED that the Board be asked to formally consider and fully respond to the questions previously submitted and obtain independent advice on the Firoka matter.</p> <p>b. <u>Alexandra Palace and Park Board</u></p> <p>The draft minutes of the meeting of the Alexandra Palace and Park Board held on 9th May, 21st June and 21st July 2011 were noted.</p> <p>c. <u>Alexandra Palace and Park Consultative Committee</u></p> <p>The draft minutes of the meeting of the Consultative Committees held on 21st July and 6th September 2011 (tabled) were noted.</p>
APSC14.	<p>PARK ACTIVITIES UPDATE</p> <p>NOTED the Park Activities Update report, introduced by Mark Evison, Park Manager as set out in the report and the discussion during the Joint Informal SAC/CC meeting held at 19.30 hrs.</p>
APSC15.	<p>FORTHCOMING EVENTS</p> <p>NOTED the Forthcoming Events Update report, introduced by Rebecca Kane, Managing Director - Alexandra Palace Trading Company Limited (APTL) as set out in the report and the discussion during the Joint Informal SAC/CC meeting held at</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
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	19.30 hrs.
APSC16.	<p>REVIEW OF THE PREMISES LICENCE FOR ALEXANDRA PALACE</p> <p>Further to the discussion during the Joint Informal SAC/CC held at 19.30 hrs it was:</p> <p>RESOLVED that the Statutory Advisory Committee would submit written representation to LB Haringey's Licensing Committee in support of the licence incorporating the comments of the Joint Information SAC/CC.</p>
APSC17.	<p>GOVERNANCE</p> <p>NOTED the verbal update on governance from Andrew Gill, Interim General Manager – Alexandra Palace during the Joint Informal SAC/CC meeting held at 19:30 hrs.</p>
APSC18.	<p>ANY OTHER BUSINESS</p> <p>a. Haringey Heartlands Planning Application</p> <p><i>Clerk's note: The members of the Committee who were members of the LB Haringey Planning Sub-Committee abstained from the discussion on the Haringey Heartlands Planning Application.</i></p> <p>Further to the Joint SAC/CC discussion about Haringey Heartlands Planning Application, which would be considered by the Council's Planning Sub-Committee on 22nd September 2011 it was:</p> <p>RESOLVED: That the Statutory Advisory Committee would make a submission to the Council's Planning Department including the grounds for objection that the development would spoil and blight the views from the Park and affect its status as a Metropolitan Open Land (MOL), and that there were policies in place to protect the view.</p> <p>b. Thanks to Interim General Manager</p> <p>The Committee expressed thanks to Andrew Gill, Interim General Manager, Alexandra Palace, who would be leaving his post in October.</p>
APSC19.	<p>DATES OF FUTURE MEETINGS</p> <p>The next meeting would be held on Tuesday 8th November 2011 at 19:30 hrs.</p> <p>Future meetings would be held on 10th January 2012 and 6th March 2012.</p> <p>The meeting closed at 21:55 hrs.</p>

David Liebeck
Chair

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
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Signed by the Chair

Date

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